

# Occupational Health and Safety Act 2004 Provisional Improvement Notice



## HEALTH AND SAFETY REPRESENTATIVE

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

NAME OF DESIGNATED WORK GROUP: \_\_\_\_\_

UNION: \_\_\_\_\_

## PERSON TO WHOM PIN ISSUED (DUTY HOLDER)

COMPANY NAME/INDIVIDUAL'S NAME (SEE NOTE [2]): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUBURB: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

I HAVE CONSULTED WITH THE 'PERSON' (IE DUTY HOLDER), OR THEIR REPRESENTATIVE, ABOUT REMEDYING THE CONTRAVENTION PRIOR TO ISSUING THIS PIN

BEING THE ELECTED HEALTH AND SAFETY REPRESENTATIVE FOR (Designated Workgroup),

\_\_\_\_\_

## SERVED TO:

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

POSITION: \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_ COMPLIANCE DATE: \_\_\_\_\_

**MUST BE AT LEAST 8 DAYS AFTER THE ISSUE DATE**

In accordance with Section 60 of the Occupational Health and Safety Act 2004, I, the Health and Safety Representative named above, am of the opinion that you, the Employer/Person named above:

- (a) are contravening a provision of the Occupational Health and Safety Act 2004 and/or regulations; *or*
- (b) have contravened a provision of the Occupational Health and Safety Act 2004 and/or regulations in circumstances that make it likely that the contravention will continue or be repeated.

THE PROVISION OF THE OCCUPATIONAL HEALTH AND SAFETY ACT 2004 OR REGULATIONS OR I BELIEVE HAS BEEN CONTRAVENED IS:

\_\_\_\_\_

THE REASON FOR MY OPINION IS:

\_\_\_\_\_

IN ACCORDANCE WITH SECTION 61 OF THE OCCUPATIONAL HEALTH AND SAFETY ACT 2004, THE MEASURES I BELIEVE YOU SHOULD TAKE TO REMEDY THE CONTRAVENTION ARE:

\_\_\_\_\_

SIGNATURE OF HEALTH AND SAFETY REPRESENTATIVE:

UNION: \_\_\_\_\_

SIGNATURE OF PERSON SERVICED TO:

DATE RECEIVED: \_\_\_\_\_