

WEAREOHS.ORG.AU/CONF18

SECTION 58

POWERS OF THE HSR

HSR CONFERENCE • 30 OCT 2018 • s69 APPROVED



Dear HSR/Deputy HSR

Congratulations! You have registered to attend the 2018 VTHC HSR Conference in either Melbourne, Wodonga, Morwell or Bendigo.

All elected Health and Safety Representatives are entitled to attend this Conference on paid time. This is a WorkSafe Victoria approved course of training under s69 of the Victorian OHS Act 2004. However, you must give your employer at least 14 days' notice of your intention to attend in order to ensure that you receive paid leave. This means that you must notify your employer by COB Monday October 15.

Deputy HSRs are welcome to attend, but there is no obligation on the employer to release a deputy HSR on paid leave.

Note: There is nothing to prevent your employer from allowing you to attend even with less than 14 days' notice and/or to provide deputy HSRs with paid leave to attend the Conference.

Please find attached a copy of WorkSafe's approval of the Conference under s69 and a proforma for you to complete and hand to your employer to facilitate your attendance.

If you have any problems securing the paid leave, please contact either your union or the OHS Unit here at Victorian Trades Hall Council at ohsinfo@vthc.org.au

In unity,
VTHC OHS Unit

Notice to employer: Attendance at the VTHC HSR Conference, 30 October 2018

Date: _____

Company name: _____

Manager's Name: _____

Name of HSR/DHSR: _____

Name of DWG: _____

HSR Deputy HSR

All HSRs and Deputy HSRs have been invited to attend the WorkSafe approved Conference which is the major event for workers during Victoria's Health and Safety Month. The conference has approval from WorkSafe under s69 of the OHS Act (attached). I hereby give notice that I will be attending the HSR Conference on 30 October 2018.

- You have been given 14 days' notice that I will be attending the HSR conference.
- You have been made aware that under s69, all HSRs must be released on paid time to attend the conference.