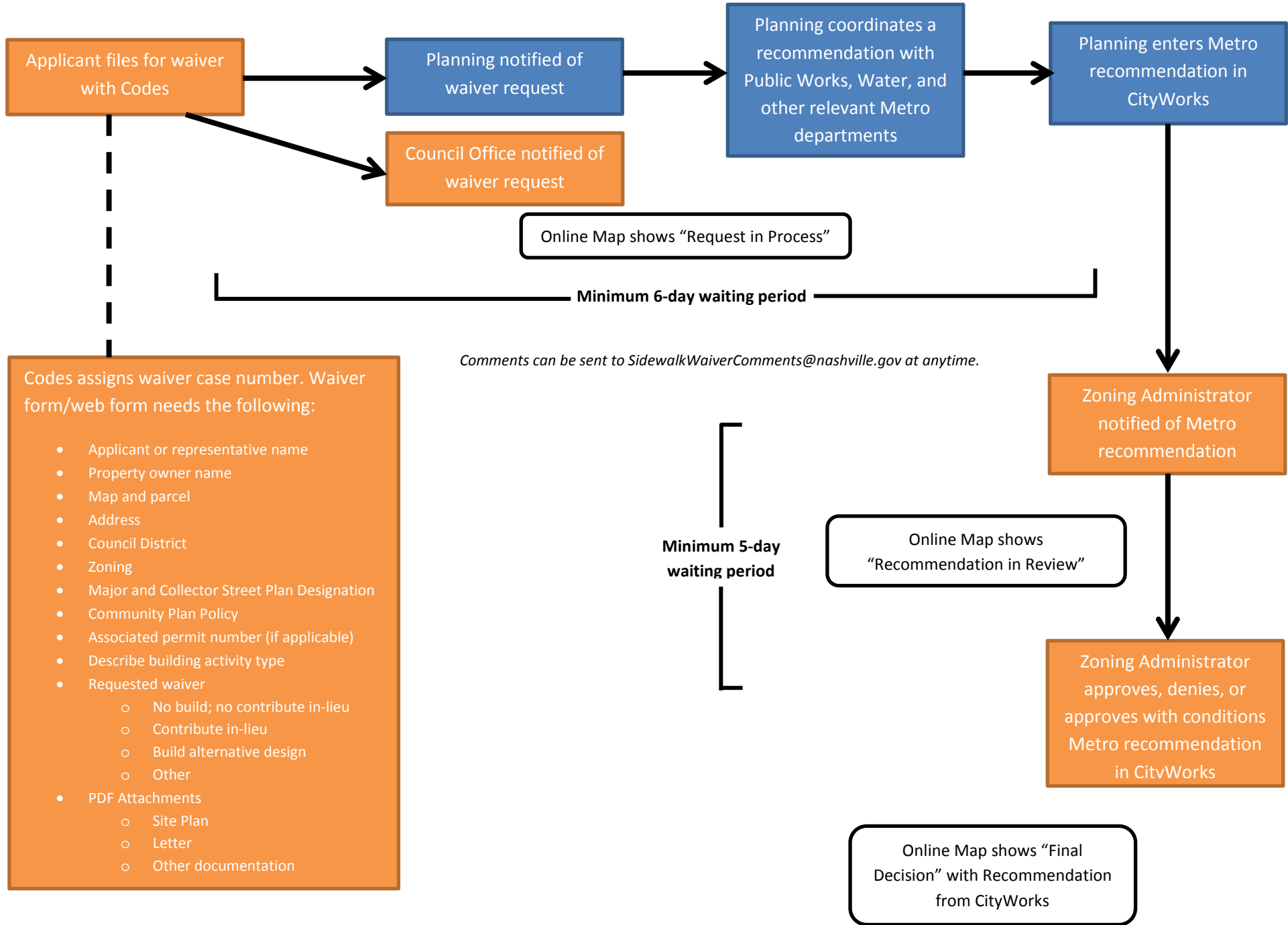


Minimum 2 to 3 Week Administrative Process



Applicant files for waiver with Codes

Planning notified of waiver request

Council Office notified of waiver request

Planning coordinates a recommendation with Public Works, Water, and other relevant Metro departments

Planning enters Metro recommendation in CityWorks

Online Map shows "Request in Process"

Minimum 6-day waiting period

Codes assigns waiver case number. Waiver form/web form needs the following:

- Applicant or representative name
- Property owner name
- Map and parcel
- Address
- Council District
- Zoning
- Major and Collector Street Plan Designation
- Community Plan Policy
- Associated permit number (if applicable)
- Describe building activity type
- Requested waiver
 - No build; no contribute in-lieu
 - Contribute in-lieu
 - Build alternative design
 - Other
- PDF Attachments
 - Site Plan
 - Letter
 - Other documentation

Comments can be sent to SidewalkWaiverComments@nashville.gov at anytime.

Minimum 5-day waiting period

Online Map shows "Recommendation in Review"

Zoning Administrator notified of Metro recommendation

Zoning Administrator approves, denies, or approves with conditions Metro recommendation in CityWorks

Online Map shows "Final Decision" with Recommendation from CityWorks