

Customer Support Services
 Toronto City Hall
 3rd Floor, East Tower
 100 Queen Street West
 Toronto, Ontario M5H 2N2

 Phone: (416) 397-7220
 Fax: (416) 397-0825
 Email: facilities_customer_support@toronto.ca

Contract #: 240665
User: vsignori
Status: Firm

City of Toronto, Facilities Management, Customer Support Services, hereby grants Councillor Joe Cressy (hereinafter called the "Licensee") represented by Brent Gilliard, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

- i) Purpose of Use** Metro Hall Meeting
Open House - Councillor Cressy
- ii) Conditions of Use** Use of space is regulated by the Terms and Conditions For Use of Public Space as set out by Facilities Managements Customer Support Services. If you have not received a copy of this form, please contact the 311 Facilities Booking Centre at 416-397-7220. Catering services are available exclusively through the official caterer for the specific venue that you are requesting. Please refer to your contract for contact information (see below).
- iii) Date and Times of Use** **Starting: Tue 26 May 15 05:30 PM** **Expected: 60**
Ending: Tue 26 May 15 09:30 PM

Complex
Metro Hall

Facility/Equipment	Quantity	Day	Event Date	Start Time	End Date	End Time
308/309	1	Tue	26 May 2015	05:30 PM	26 May 2015	09:30 PM
Chair - Grey Meeting Room Chairs	60	Tue	26 May 2015	05:30 PM	26 May 2015	09:30 PM
Skirt - Grey Table Skirt	1	Tue	26 May 2015	05:30 PM	26 May 2015	09:30 PM
Table - Wide Tables (6'x2.5' Indoor Use)	1	Tue	26 May 2015	05:30 PM	26 May 2015	09:30 PM

iv) Additional Fees

Extra Fee - Rental	Delivery Time	Quantity
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vi) Other Information

Prompt	Answer
Layout	Refer to Notes
Set-up Notes	Please open wall. Please set up 309 side with 60 chairs theatre style w/ 1 table at door for sign in. Please leave 308 side empty.
Spec. Catering Notes	
Security Notes	
Special AV Notes	
Revision Made?	
Exclusive Caterer	YMCA - 416-916-1066 x 128
Media/Press Invited?	No
Dignitaries Invited?	No

Please note that due to legislative requirements, this rental could be cancelled and/or moved to an alternate location via last minute notification from our office. Any revisions/cancellations must be communicated to our office no later than two business days prior to your event date. Your cooperation is appreciated.

X: _____ **Date:** _____

Brent Gilliard

User: vsignori

Contract #: **240665**

User: **vsignori**

Status: **Firm**

Tel: (416) 392-4044
Councillor Joe Cressy
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