



REQUEST FOR QUALIFICATIONS: CONSULTANT SERVICES RETAINER

RIVER RANGER PILOT PROGRAM — REACH ZONE 1

Questions and Answers

Question 1: How many teams do you expect to shortlist for this on-call consultancy?

Answer 1: We do not have a limit on the number of teams we will be shortlisting.

Question 2: I noticed the River Ranger Report outlines 5 Guiding Principals – the RFQ asks for experience in 3 of them at the top, but added Resource management + maintenance in Part II Scope. Could you please clarify the needs?

Answer 2: The LA River Safety Ambassador Program may have a resource management and maintenance component to the program, which is why the RFP asked for experience in it.

Question 3: Could you please also clarify if this is primarily to serve on an advisory committee or to also carry out program implementation?

Answer 3: This is primarily to conduct program planning and development, meanwhile serving on the advisory committee, and conduct public outreach.

Question 4: In Part IV Minimum Requirements, is the Contractor’s Fee Schedule intended to outline hourly rates only? Part VI Contract Administrative Process mentions that a fee will be submitted after being shortlisted.

Answer 4: The Contractor’s Fee Schedule is general cost of services.

Example:

Task Rates	Total Hours	Total Cost
Task 1		
Task 2		

And when the Contractor(s) is selected, they will be asked to **submit a fee proposal specifying the hourly rates for specific classifications of employees, subcontractors, and/or services to be provided.** Then WCA and each contractor will enter into negotiations to create fixed rates

Example:

Title of Person Performing Services	Hourly Rate	Total Hours	Total Cost
Senior Project Manager		100	
Project Manager		75	

Question 5: Can you please provide more details or an example of "contractor fee schedule" that needs to be submitted in this RFQ?

Answer 5: Please see the response to number 4.

Question 6: What's the percentage of budget for Outreach?

Answer 6: That is determined by the contractor, and it will be proposed in the fee schedule.

Question 7: What's the time frame from start to finish?

Answer 7: January 2021- December 2021

Question 8: How does the program plan to engage and recruit a diverse group of community members for?

Answer 8: The purpose of the RFQ is to seek consultants that will be able to engage and recruit a diverse group of community members.

Question 9: What are the program's strategies, plans, and goals around homelessness in and around the River?

Answer 9: The purpose of the RFQ is to seek consultants that will be able to plan and develop program goals regarding safety, which includes addressing homeless, in and around the river.

Question 10: How does the program intend to include a diverse set of community groups and non-profits in the formation of the program and its components?

Answer 10: The purpose of the RFQ is to seek consultants, including nonprofits, that will be able to engage and recruit a diverse group of community members to plan and develop programs and its components.

Question 11: How will success for the public engagement and awareness noted in Guiding Principle 2: Recreation and Interpretation/Education be assessed?

Answer 11: The purpose of the RFQ is to seek consultants that will be able develop, plan, and contribute to evaluating programs conducted in the River Ranger Pilot Program.

Question 12: How does the program plan to partner with existing and diverse organizations to realize the goals of the pilot?

Answer 12: The purpose of the RFQ is to seek consultants that will serve as partners to develop program goals and plans.