

DATE: January 19, 2017

TO: Watershed Conservation Authority Governing Board

FROM: Robert Romanek, Project Manager

THROUGH: Mark Stanley, Executive Officer

SUBJECT: Item 13: Consideration of a resolution to ratify a modification to Supplemental Project Agreement #2 (1502SGC_02) to the San Gabriel Canyon Improvements Project Master Agreement.

RECOMMENDATION: That the Watershed Conservation Authority (WCA) ratify a modification to Supplemental Project Agreement #2 (1502SGC-02) to the San Gabriel Canyon Improvements Project (SGC Project) Master Agreement.

DESCRIPTION: The San Gabriel River Confluence with Cattle Canyon Improvements Project (the “East Fork Project”) and the River Wilderness Park Entry Improvements Project are located within the SGC Project Area and are a part of the SGC Project Master Agreement. Related to these two projects, Supplemental Project Agreement #2 (1502SGC-02) identifies the division of cooperator responsibilities. At the request of ANF staff a second modification to this agreement was negotiated between August and September 2016, and was fully executed on September 23, 2016. The modification increases the total cash value available to the WCA for the East Fork Project by \$125,000, as well as increased WCA commitment to provide noncash contributions toward the development of the River Wilderness Park Entry Improvements Project in the amount of \$25,000. The federal funding obligated to the WCA through this modification is designated for youth engagement, including environmental and conservation education.

BACKGROUND: The Angeles National Forest (ANF) and WCA partnered under a master participating agreement, referenced as the SGC Project Master Agreement, to develop and implement a comprehensive master development plan for the San Gabriel Canyon Improvements Project (SGC Project) Area. A map of this project area is attached as Exhibit A. The SGC Project Area includes much of the San Gabriel Mountains National Monument (Monument) and encompasses some of the most heavily utilized recreational destinations within the San Gabriel Mountains. The SGC Project focuses on visitor access, amenities, and utilization of recreational opportunities within the region. The SGC Project Master Agreement provides authorization from both parties to jointly work together to forward projects within the SGC Project Area.

On July 23, 2015 the WCA Governing Board authorized the Chair, or designee, to negotiate and enter into supplemental project agreements under the SGC Project Master Agreement. In mid-August 2016, ANF notified WCA staff that \$125,000 in funding was available to support youth engagement activities, including environmental and conservation education, within the East Fork Project Area. With the addition of \$125,000 the total federal cash contribution contained within Supplemental Project Agreement #2 (1502SGC-02) for the Cattle Canyon Project now totals \$975,000.

Youth engagement activities involved in the East Fork Project include deployment of youth (aged 16 to 24) to conduct on-site outreach along the East Fork San Gabriel River during high-use recreational period. This outreach is focused on trash abatement, and reducing in-stream modifications and riparian habitat damage. Environmental education components focused on the Leave No Trace principles and the interpretation of how recreational use can impact natural resources are both components of this programming.

As mandatory match, the WCA will provide a \$25,000 noncash contribution toward the development of the River Wilderness Park Entry Improvements. The contribution is funded as a portion of a \$997,000 Proposition A award fund from the Los Angeles County Park and Open Space District under the 2015 Countywide Competitive Grant Program. This Proposition A funding will support development of an adventure play area and a park pavilion as components of the RWP Entry Improvements Project. The modification to SPA 1502SGC-02 is attached as Exhibit B. appointment

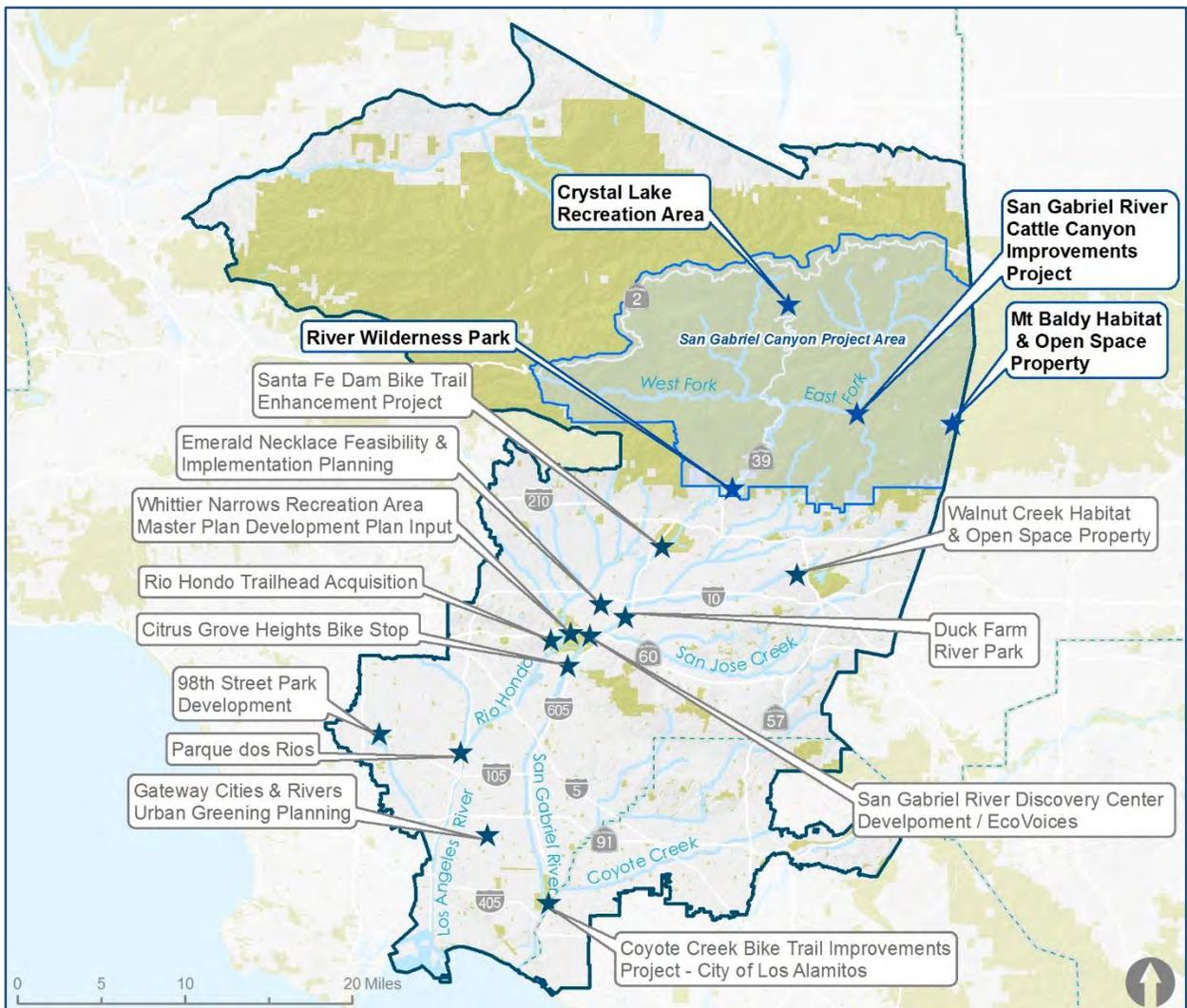
FISCAL INFORMATION: The performance period of this SPA runs through July 1, 2020. The WCA obligation to contribute a noncash obligations of \$25,000 is anticipated to be expended within Fiscal Year 2017/2018.

Through subsequent coordination the ANF and WCA will further detail the \$125,000 cash contribution expenditure to the WCA. Expenditure anticipated beyond June 30, 2017 will be carried over to the year's budget.



Exhibit A

Territory Map: San Gabriel Canyon Improvements Project



USDA Forest Service	OMB 0596-0217 FS-1500-19
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MODIFICATION OF GRANT OR AGREEMENT		PAGE	OF PAGES
1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 15-PA-J1050100-020	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY: 1502SGC 02	3. MODIFICATION NUMBER: 002	
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Karen McWilliams, Grants Management Specialist 701 N Santa Anita Ave. Arcadia, CA 91006 Telephone: 626-574-5221 Email: ktmcwilliams@fs.fed.us	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Ricardo Lopez, ANF Engineering Department 701 N. Santa Anita Ave. Arcadia, CA 91006 Telephone: 626-574-5295 Email: rlopez@fs.fed.us		
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Mark Stanley, Executive Officer 100 N. Old San Gabriel Canyon Road. Azusa, CA 91702 626-815-1019 x100 626-815-12639 mstanley@wca.ca.gov	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):		
8. PURPOSE OF MODIFICATION			
CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.		
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:		
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Added \$125,000 for SPA 2,		
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:		
<input type="checkbox"/>	OTHER (Specify type of modification):		
Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.			
9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed): Adding funding for Project 2 San Gabriel River Cattle Canyon Improvement and Project 3 River Wilderness Park Entry Improvements, as described in attached SOW and Financial Plan.			
10. ATTACHED DOCUMENTATION (Check all that apply):			
<input checked="" type="checkbox"/>	Revised Scope of Work		
<input checked="" type="checkbox"/>	Revised Financial Plan		
<input type="checkbox"/>	Other:		
11. SIGNATURES			
AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.			
11.A. SIGNATURE 	11.B. DATE SIGNED 9-15-16	11.C. U.S. FOREST SERVICE SIGNATURE 	11.D. DATE SIGNED 9/23/16
(Signature of Signatory Official)		(Signature of Signatory Official)	
11.E. NAME (type or print): BRIAN MEJIA	11.F. NAME (type or print): JEFFREY VAIL		
11.G. TITLE (type or print): GOVERNING BOARD CHAIR	11.H. TITLE (type or print): FOREST SUPERVISOR		
12. G&A REVIEW			



USDA Forest Service

OMB 0596-0217
FS-1500-19

12.A. The authority and format of this modification have been reviewed and approved for signature by:

Karen McWilliams

KAREN MCWILLIAMS

U.S. Forest Service Grants Management Specialist

12 B DATE
SIGNED

9-13-16

OMB 0596-0217
FS-1500-17B

U.S. Forest Service

Attachment: A USFS Agreement No.: 15-PA-11050100-020 Mod. No.: 2
Cooperator Agreement No.: 1502SGC 02

Agreements Financial Plan (Short Form)
Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	(e) Total	
Direct Costs						
Salaries/Labor	\$765.00	\$0.00	\$0.00	\$0.00	\$765.00	
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Youth Programs	\$0.00	\$125,000.00	\$0.00	\$25,000.00	\$150,000.00	
Other					\$0.00	
Subtotal	\$765.00	\$125,000.00	\$0.00	\$25,000.00	\$150,765.00	
Coop Indirect Costs		\$0.00	\$0.00		\$0.00	
FS Overhead Costs					\$0.00	
Total	\$765.00	\$125,000.00	\$0.00	\$25,000.00	\$150,765.00	
Total Project Value:						

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 83.42%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 16.58%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor				
Standard Calculation				
Job Description		Cost/Day	# of Days	Total
Forest engineer		\$255.00	3.00	\$765.00

Non-Standard Calculation	\$0.00
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Total Salaries/Labor	\$765.00
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Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation	
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Total Travel	\$0.00
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Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation	
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Total Equipment	\$0.00
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Supplies/Materials			
Standard Calculation			
Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Non-Standard Calculation			

Total Supplies/Materials	\$0.00
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Printing			
Standard Calculation			
Paper Material	# of Units	Cost/Unit	Total
			\$0.00
Non-Standard Calculation			

Total Printing	\$0.00
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Other Expenses			
Standard Calculation			
Item	# of Units	Cost/Unit	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Non-Standard Calculation			

Total Other	\$0.00
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Subtotal Direct Costs	\$765.00
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Forest Service Overhead Costs			
Current Overhead Rate	Subtotal Direct Costs		Total
8.00%	\$765.00		\$61.20
Total FS Overhead Costs			\$61.20

TOTAL COST	\$826.20
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WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					
Total Salaries/Labor					\$0.00

Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					
Total Travel					\$0.00

Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Non-Standard Calculation					

Total Equipment	\$0.00
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Supplies/Materials			
Standard Calculation			
Supplies/Materials	# of Items	Cost/Item	Total
			\$0.00
			\$0.00
Non-Standard Calculation			
			\$0.00

Total Supplies/Materials	\$0.00
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Printing			
Standard Calculation			
Paper Material	# of Units	Cost/Unit	Total
			\$0.00
Non-Standard Calculation			
			\$0.00
Total Printing			\$0.00

Other Expenses			
Standard Calculation			
Item	# of Units	Cost/Unit	Total
Mod 02 - Project 2 (Youth Engagement)	1.00	\$125,000.00	\$125,000.00

Non-Standard Calculation	
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Total Other	\$125,000.00
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Subtotal Direct Costs	\$125,000.00
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Cooperator Indirect Costs			
Current Overhead Rate	Subtotal Direct Costs		Total
10.00%			
Total Coop. Indirect Costs			\$0.00

TOTAL COST	\$125,000.00
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Attachment B
ANGELES NATIONAL FOREST &
SAN GABRIEL MOUNTAINS NATIONAL MONUMENT

SUPPLEMENTAL PROJECT AGREEMENT #2
STATEMENT OF WORK – Modification 02

PROJECT 2 – San Gabriel River Cattle Canyon Improvements Project:

REFERENCE: Project 2 SOW Description in SPA #1
Project 3 SOW Description in SPA #2

WCA shall implement the design and implementation of the Cattle Canyon project, including the 6 items in Project 2 SOW SPA 1.

USFS will provide funding for youth engagement at Cattle Canyon, including Environmental & Conservation Education.

PROJECT 3 – River Wilderness Park Entry Improvements Project:

WCA shall implement the development and construction park features for the RWPEI project.

TOTAL G&A CASH AMOUNTS:

FS Contribution: $\$26,986 + 975,000 = \$1,001,986$
Partner Contribution: $\$170,230 + 25,000 = \$195,230$
Total Amount: $\$1,001,986 + \$195,230 = 1,197,216$

See Attachment A – Financial Plan for allocations.

January 19, 2017 - Item 13

RESOLUTION 2017-03

RESOLUTION OF THE WATERSHED CONSERVATION AUTHORITY TO RATIFY A MODIFICATION TO SUPPLEMENTAL PROJECT AGREEMENT #2 (1502SGC_02) TO THE SAN GABRIEL CANYON IMPROVEMENTS PROJECT MASTER AGREEMENT.

WHEREAS, the Watershed Conservation Authority (WCA) has been established as a joint powers agency between the Rivers and Mountains Conservancy and the Los Angeles County Flood Control District; and

WHEREAS, the Watershed Conservation Authority (WCA) has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

WHEREAS, this action ratifies a modification to Supplemental Project Agreement #2 (1502SGC_02) of the San Gabriel Canyon Improvements Project Master Agreement; and

WHEREAS, the proposed action is not a “project” under Section 15378(b)(5) of the California Environmental Quality Act (CEQA) Guidelines because it pertains to administrative activities that will not result in direct or indirect physical changes to the environment; NOW

Therefore be it resolved that the WCA hereby:

1. **FINDS** that this action is consistent with the purposes and objectives of the WCA.
2. **FINDS** that the actions contemplated by this resolution are exempt from the requirements of CEQA.
3. **ADOPTS** the staff report dated January 19, 2017.
4. **RATIFIES** modification #2 to Supplemental Project Agreement #2 (1502SGC-02) of the San Gabriel Canyon Improvements Project Master Agreement for the San Gabriel Confluence with Cattle Canyon Improvements Project and the River Wilderness Park Entry Improvements Project.

~ End of Resolution ~

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Motion: _____ Second: _____

Ayes: _____ Nays: _____ Abstentions: _____

Resolution 2017-03

Passed and Adopted by the Board of the
WATERSHED CONSERVATION AUTHORITY
On January 19, 2017

Governing Board Chair

ATTEST: _____
David Edsall
Deputy Attorney General