

**MINUTES
BOARD MEETING
WATERSHED CONSERVATION AUTHORITY (WCA)
January 19, 2017**

1. CALL TO ORDER

The meeting was called to order by Vice Chair Chin at 1:32 p.m. The meeting was held at: The Garvey Center.

2. ROLL CALL

MEMBERS PRESENT

Ms. Debra Mendelsohn (for Supervisor Barger)
Mr. Ghazarian (for Mr. Pestrella)
Ms. Angela Driscoll (for Supervisor Hahn)
Mr. Dan Arrighi (Rivers & Mountains Conservancy)
Ms. Janet Chin, Vice Chair (for Supervisor Solis)

MEMBERS ABSENT

Mr. Frank Colonna (Rivers & Mountains Conservancy)
Ms. Karly Katona (for Supervisor Ridley-Thomas)
Mr. Roberto Uranga (Rivers & Mountains Conservancy)

STAFF PRESENT

Mark Stanley, Executive Officer
Debbie Enos, Deputy Executive Officer
Dena Williams, Board Secretary
Salian Garcia, Fiscal Manager
Rob Romanek, Project Manager
Johnathan Perisho, Project Manager
Roxana Marashi, Project Manager
Joe Gonzalez, Project Manager
David Edsall, Counsel

3. ADMINISTRATION OF OATH OF OFFICE TO NEW GOVERNING BOARD MEMBERS

Debra Mendelsohn and Angela Driscoll were sworn in as new governing board members.

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF THE MINUTES

There were one set of minutes from September 15, 2016. The minutes were tabled.

Minutes were not approved.

6. ELECTION OF CHAIR AND VICE CHAIR

Janet Chin was elected as Chair and Dan Arrighi was elected as Vice Chair.

Mr. Arrighi motioned for Janet Chin as Chair. Angela Driscoll seconded. Board voted. 3 Ayes, 0 Nays & 0 Abstentions. Ms. Chin motioned for Dan Arrighi as Vice Chair. Angela Drisoll seconded. Board voted. 3 Ayes, 0 Nays & 0 Abstentions.

7. RECOGNITION

EXECUTIVE OFFICER'S REPORTS

8. LIAISON & ACTIVITIES REPORT

The Executive Officer stated that he would not go into detail concerning the Parks Needs Assessment but that there is a table in the staff report showing a list of projects the WCA reported after an internal assessment was conducted by the WCA. He also stated that parks funding measure will be on the November 8th ballot and looking forward to positive results from the voters throughout the county. Mr. Stanley mentioned that the San Gabriel Discovery Center Authority has met the Supplemental Environmental Project requirements and has obtained approval from the Water Boards to proceed with the project. He also mentioned that a license agreement with LA County Open Space District is anticipated to be executed this month and with the execution of the agreement, the release of Prop A funds can begin. Mr. Stanley stated that the Collaborative group for the San Gabriel Mountains National Monument has prepared a Management Plan Amendment and is currently available for public review. Mr. Stanley mentioned that the plan is a three year plan and public engagement opportunities for the Monument Plan are being offered throughout September and October with the comment period running through October 17, 2016. Mr. Stanley stated that for the Emerald Necklace project an administrative draft of a Program EIR for the 15 phase 1 projects has been delivered by the consultants and a public review of the Program EIR is expected to be released in early October with the review period running through November. Mr. Stanley mentioned that the San Gabriel Canyon Watershed Ranger Program has some remaining funds that will allow the program to continue for approximately two more program weekends and staff is presently discussing opportunity to enhance or combine with the ANF Field Ranger for the 2017 Summer Season. Mr. Stanley stated that for the Parque dos Rios project the design contract with North East Trees has been extended to allow time necessary to complete pick-up of submittal comments for the drawings of the project and staff has been working with the ACOE to obtain an extension of the 408 permit. Mr. Stanley stated that for the Walnut Creek Habitat project since the approval of the West Phase back in May, Staff has begun working with the City Staff to update the project schedule and budget as well as to identify and coordinate critical task to begin project-level planning, permitting and implementation.

9. EXPENDITURE REPORT

Mr. Stanley stated that in the report there are two budgets we are looking at. Mr. Stanley mentioned that for FY 15/16 budget, the revenue still due to the Authority is from the Duck Farm tenant who filed for Chapter 12 bankruptcy in January 2016 and through the courts the past due balance will be paid over three years in monthly installments of \$1,389.33 which will commence today, September 15,

2016. Mr. Stanley mentioned we have not yet been invoiced for Ranger Services but that Staff expects the outstanding expenditure will be at or below the budgeted amount of \$92,000 with remaining budgeted balance of \$47,223. Mr. Stanley stated that the operational lease revenues are currently on target for the 16/17 fiscal year including the lease revenue from the commercial tenant from the Duck Farm. Revenues from Grant and Special Projects have been minimal but that will all change once staff receives payment from several grants and professional services contracts. Mr. Stanley mentioned that Property Management expenditures are at 31% of the budgeted levels which is higher than expected at this point of the current fiscal year due to increased management activities but that will balance out as we go through the balance of this fiscal year. No questions were asked.

10. FUND BALANCE REPORT

Mr. Stanley stated that you have the exhibits for the account management mostly the projects that are being managed by the authority as the cash comes in and out of each account. There were no questions from the board. Received and filed by Madam Chair Chin.

CONSENT CALENDAR

- 11. CONSIDERATION OF A RESOLUTION TO ADOPT AN UPDATE TO THE FISCAL YEAR 16/17 OPERATING BUDGET.**
- 12. CONSIDERATION OF A RESOLUTION TO APPROVE A MODIFICATION AND UPDATE TO THE ACCEPTANCE OF CONSERVATION EASEMENT WITHIN THE PUENTE HILLS..**
- 13. CONSIDERATION OF A RESOLUTION TO RATIFY A MODIFICATION TO SUPPLEMENTAL PROJECT AGREEMENT #2 (1502SGC-02) TO THE SAN GABRIEL CANYON IMPROVEMENTS PROJECT MASTER AGREEMENT.**
- 14. CONSIDERATION OF A RESOLUTION TO ACCEPT AN ACQUISITION AND PLANNING GRANT FROM THE RIVERS AND MOUNTAINS CONSERVANCE FOR THE RIO HONDO TRAILHEAD ACQUISITION PROJECT.**

Vice Chair Arrighi motioned to approve this resolution. Madam Chair Chin seconded the motion. Board voted. 4 Ayes, 0 Nays & 0 Abstentions.

REGULAR CALENDAR

- 15. CONSIDERATION OF A RESOLUTION TO ACCEPT GRANT FUNDS FROM THE RIVERS AND MOUNTAINS CONSERVANCY FOR THE COMMUNITY PARTICIPATORY DESIGN AND IMPLEMENTATION PROJECT.**
- 16. CONSIDERATION OF A RESOLUTION TO: 1) RECOGNIZE AMENDMENTS TO THE MOUNTAINS RECREATION AND CONSERVATION AUTHORITY PARK ORDINANCE; AND, 2) ADOPT AMENDMENT TO PARK RULES AND REGULATIONS, AND THE PUNISHMENT FOR VIOLATIONS THEREOF.**
- 17. CONSIDERATION OF A RESOLUTION AUTHORIZING THE CHAIR OR DESIGNEE TO NEGOTIATE AND ENTER INTO A CONTRACT TO DEVELOP A LABOR COMPLIANCE PROGRAM.**

16. ANNOUNCEMENT OF NEXT MEETING DATE

The next meeting will be held on November 17, 2016.

17. ADJOURNMENT

The meeting was adjourned by Chair Mejia at approximately 2:29 pm.

X

Brian Mejia
Chair

X

Dena Williams
Board Secretary