

**DATE:** March 16, 2017

**TO:** Watershed Conservation Authority Governing Board

**FROM:** Deborah Enos, Deputy Executive Officer

**THROUGH:** Mark Stanley, Executive Officer

**SUBJECT:** Item 12: Consideration of a resolution to approve signatory authorization for Fiscal Manager

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**RECOMMENDATION:** The WCA Governing Board authorizes the Fiscal Manager, Elias Elkas, to act as a designated signatory for approval of non-payroll expenditures and contracts, for amounts not to exceed \$15,000; and, for payroll expenditures, for amounts not to exceed \$25,000.

**BACKGROUND:** The Los Angeles County Auditor-Controller has requested that this action be taken for purposes of maintaining appropriate fiscal controls.

Elias Elkas joined the staff as a full-time employee on March 6, 2017 to serve as the Fiscal Manager.

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**RESOLUTION 2017-11**

**RESOLUTION OF THE WATERSHED CONSERVATION AUTHORITY TO  
AUTHORIZE THE FISCAL MANAGER AS A DESIGNATED SIGNATORY FOR  
APPROVAL OF EXPENDITURES AND CONTRACTS**

**WHEREAS**, the Watershed Conservation Authority (WCA) has been established to facilitate joint projects between the Rivers and Mountains Conservancy and Los Angeles County Flood Control District; and

**WHEREAS**, The Watershed Conservation Authority has been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

**WHEREAS**, this action authorizes the Fiscal Manager as a designated signatory for approval of expenditures and contracts; and

**WHEREAS**, this action is exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA).

*Therefore be it resolved* that the WCA hereby:

1. **FINDS** that this action is consistent with the purposes and objectives of the WCA.
2. **FINDS** that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act.
3. **ADOPTS** the staff report dated March 16, 2017.
4. **AUTHORIZES** Fiscal Manager as a designated signatory for approval of non-payroll expenditures, for amounts not to exceed \$15,000; and,
5. **AUTHORIZES** Fiscal Manager as a designated signatory for approval of payroll expenditures, for amounts not to exceed \$25,000.

*~ End of Resolution ~*

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Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

Passed and Adopted by the Board of the  
**WATERSHED CONSERVATION AUTHORITY**  
On March 16, 2017

\_\_\_\_\_  
M. Janet Chin, Chairperson

ATTEST: \_\_\_\_\_  
David Edsell  
Deputy Attorney General