

**MINUTES
BOARD MEETING
WATERSHED CONSERVATION AUTHORITY (WCA)
May 17, 2018**

1. CALL TO ORDER

The meeting was called to order by Madam Chair Chin at 1:35 p.m. The meeting was held at: The Garvey Center in Rosemead.

2. FLAG SALUTE

3. ROLL CALL

MEMBERS PRESENT

Mr. Juan Juarez (for Mr. Pestrella)
Ms. Janet Chin, Chair (for Supervisor Solis)
Ms. Lacey Johnson (for Supervisor Ridley-Thomas)
Mr. Dan Arrighi, Vice Chair (Rivers & Mountains Conservancy)
Ms. Herlinda Chico (for Supervisor Hahn)

MEMBERS ABSENT

Mr. Frank Colonna (Rivers & Mountains Conservancy)
Ms. Debra Mendelsohn (for Supervisor Barger)
Mr. Roberto Uranga (Rivers & Mountains Conservancy)

STAFF PRESENT

Debbie Enos, Deputy Executive Officer
Dena Williams, Board Secretary
Salian Garcia, Fiscal Manager
Nicole Law, Fiscal Analyst
Michelle Tarian, Project Manager
Joe Gonzalez, Project Manager
Jane Tsong, Project Manager
Sally Gee, Project Manager
David Edsall, Jr., Deputy Attorney General

4. PUBLIC COMMENT

There were no public comments.

5. APPROVAL OF THE MINUTES

There were one set of minutes from January 18, 2018.

Board member Chico motioned to approve the minutes. Board member Johnson seconded the motion. Minutes were approved.

6. CHAIR'S REPORT

No report given.

EXECUTIVE OFFICER'S REPORTS

7. LIAISON & ACTIVITIES REPORT

Ms. Debbie Enos introduced all of the staff members to the newly sworn in board member and also introduced the new staff members to the governing board as well. Ms. Enos stated that she would take the board through some of the items that are of importance to the agency but also mentioned that if any of the board members would like to discuss a specific bill to please let her know.

Ms. Enos stated that the largest item with the greatest importance to the agency was the upcoming election on June 5th and Proposition 68 is a ballot item that the agency will be following closely. Ms. Enos also stated that with AB1558 the WCA has been asked to aid in the development of the River Ranger Program, we are waiting to hear back from the RMC regarding the proposal.

Board Member Chico asked if WCA should continue to look at AB1483, which is the Housing-Related Parks Program, due to the bill not moving forward at this time. Ms. Enos answered that she would check with Doug Houston to see if there was anything we could do, and would get back to Ms. Chico.

Ms. Enos stated that the San Gabriel Mountains Community Collaborative meeting will be held on May 24th so that WCA can provide an update on the River Wilderness Park Entry Project, roundabout on Highway 39 and the ATP application.

Ms. Enos stated that for the San Gabriel Valley Greenway Network project it was anticipated that a resolution for a contract with WCA would be submitted to LA County Board of Supervisors back in March, but it will more than likely be submitted to them in June that will be in effect for over five-years, with an option for two additional years for professional services to develop and implement a plan for the San Gabriel Valley Greenway Network, as well as, provide other professional services within our shared territory.

Ms. Enos stated that there may be a presentation of the Duck Farm Project presented in June. Ms. Enos also stated that staff is completing value engineering of Construction Documents and preparation of Engineer's estimate and request for bid package to be published by the end of May for a July action from the board to award a construction contract.

Ms. Enos briefly stated that there was an outreach event on April 7th for the Rosemead Complete Streets Project within the Whittier Narrows Recreation Area and is closely related to the priority projects identified in the Emerald Necklace plan and it was very successful.

Ms. Enos that most of the new staff members are working on the Gateway Cities & Rivers Urban Greening Master Plan and staff is preparing for a soft launch of an online toolkit in September 2018. Ms. Enos also mentioned that staff recently presented the project to the Gateway Cities Council of Governments Board of Directors as well as the Planning Directors Committee to highlight progress in outreach, website design and concept renderings. Ms. Enos stated that more updates on site content will be provided in the next liaison report.

Ms. Enos stated that staff is currently supporting LA county Department of Public Works in preparing for and to apply for Cycle 4 ATP grant funding program to fund the Roundabout on Highway 39 and associated trail connection and safe-crossing features. Ms. Enos also stated that DPW will take the lead to manage the design, permitting and construction of the Roundabout portion of the project and staff will engage with City of Azusa related to permitting, as well as, City of Azusa Light and Water to bring public utilities to the park.

Ms. Enos stated that Parque Dos Rios was highlighted at a Plan Signing event on April 6th and visited by participants attending the Statewide Conservancy Retreat hosted by the RMC and the City of South Gate on May 25th and the project site was captured by ABC Channel 7 news.

8. EXPENDITURE REPORT

Nicole Law stated that the FY 2017/2018 budget with updated balances was attached as Exhibit A for viewing. Ms. Law gave a brief synopsis of the Revenues received and Expenditures made and Madam Chair Chin asked if the expenses for the emergency battery equipment and software was \$25,000 and Ms. Law answered that it was \$1,700. There were no further questions.

CONSENT CALENDAR

9. FUND BALANCE REPORT

10. CONSIDERATION OF A RESOLUTION TO APPROVE A CONTRACT WITH LOS ANGELES COUNTY DEPARTMENT OF AGRICULTURE FOR WEED CONTROL SERVICES FOR WCA OWNED PROPERTIES.

11. CONSIDERATION OF A RESOLUTION TO APPROVE A CONTRACT WITH CYBER SPECIALISTS INC. FOR INFORMATION TECHNOLOGY.

Vice Chair Arrighi motioned to approve these items. Board Member Chico seconded the motion. Board Voted. 4 Ayes, 0 Nays & 0 Abstentions.

REGULAR CALENDAR

12. CONSIDERATION OF A RESOLUTION APPROVING THE PRELIMINARY BUDGET FOR FISCAL YEAR 2018/2019.

Salian Garcia stated that this is a preliminary budget that needs to be adopted by the WCA governing board in the amount of \$10.4 million and that a final budget for FY 18/19 would be presented at the June board meeting.

Ms. Garcia gave a brief synopsis of the four expenditure components of the budget and stated that WCA anticipates to utilize approximately \$9,971 million of its grants and special project funding in FY 18/19, plus available funding on hand being carried from the previous fiscal year which is roughly \$3.5 million. Vice Chair Arrighi directed a question to Ms. Enos or Ms. Garcia whether they had considered changing the billboard over at Duck Farm to a digital billboard. Ms. Garcia answered that the owner's had not contacted them recently and if they were to contact WCA, which would be a good discussion as it would bring more revenue to the agency. There were no other questions from the board.

Vice Chair Arrighi motioned to approve this item. Board Member Chico seconded the motion. Board Voted. 4 Ayes, 0 Nays & 0 Abstentions.

13. CONSIDERATION OF A RESOLUTION TO APPROVE A CONTRACT AMENDMENT TO PARTNER ENGINEERING TO COMPLETE A SEISMIC RISK ASSESSMENT AND ADA ACCESSIBILITY SURVEY OF WCA OFFICE BUILDING.

Joseph Gonzalez stated that a contract amendment to the Partner Engineering and Science, Inc. is needed to complete a Seismic Risk Assessment and ADA Accessibility Survey of the WCA office building. Mr. Gonzalez also stated that findings made during the initial assessment identified additional investigation was necessary to complete the Seismic Risk Assessment report for the Department of General Services through the California State Standard Lease Form.

Mr. Gonzalez mentioned that this contract will be funded from the Building Maintenance & Repair, Grounds Maintenance & Repair, and Deferred Maintenance Contingency line items under operational maintenance in the Final FY 17/18 Budget and, as necessary, from an approved FY 18/19 Budget in an amount not to exceed \$23,210.

Board Member Chico motioned to approve this item. Madam Chair Chin seconded the motion. Board Voted. 4 Ayes, 0 Nays & 0 Abstentions.

14. ANNOUNCEMENT OF NEXT MEETING DATE

The next meeting will be held on Thursday, Thursday, June 21, 2018 at 1:30 pm. Vice Chair Arrighi stated that he would not be available for the next meeting and Board Member Johnson also stated she would not be available for the next meeting.

15. ADJOURNMENT

The meeting was adjourned by Madam Chair Chin at approximately 2:10 pm.

X

M. Janet Chin
Chair

X

Dena Williams
Board Secretary