

**DATE:** January 17, 2019

**TO:** WCA Governing Board

**FROM:** Debbie Enos, Deputy Executive Officer

**THROUGH:** Mark Stanley, Executive Officer

**SUBJECT:** Item 14: Consideration of a resolution to authorize the purchase of a pre-engineered restroom building from Romtec for the Duck Farm Phase 1A project.

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**RECOMMENDATION:** That the Watershed Conservation Authority Governing Board (WCA) authorize the purchase of a pre-engineered restroom building from Romtec for the Duck Farm Phase 1A Implementation project for \$73,963.86.

**PROJECT DESCRIPTION:** Purchase of a pre-engineered restroom facility kit with two unisex bathrooms and a mechanical room for the Duck Farm Phase 1A – Step 2 project for installation by the General Contractor as part of the river adjacent park that includes a pocket park and entry, parking, pedestrian amenities and access improvements, interpretive features, 1.25-mile trail, riparian landscape, a wildflower meadow and river overlook, Exhibit A: Conceptual Plan View.

**BACKGROUND:** The Duck Farm is a significant regional project accomplishing the mission of the WCA which seeks to preserve open space and habitat to provide for low-impact recreation and educational uses, wildlife habitat restoration and protection, and watershed improvements within the San Gabriel River and the Lower Los Angeles River watersheds. Furthermore, the Duck Farm will expand access to public open space, trails and park features in a park poor area of the San Gabriel Valley and will help realize the goals of the San Gabriel River Corridor Master Plan and will serve as a key destination along the Emerald Necklace—a vision for an interconnected trail network of river-based parks.

The WCA Board approved the award of the Construction Contract to Fast Track Construction to implement the Duck Farm Phase 1 A Step 2 project at the October 2018 Board Meeting. The construction scope of work to be awarded identified certain project components as owner furnished items (OFI); including but not limited to, a pre-engineered restroom facility that the WCA would supply and the Contractor would install.

In 2012, the WCA Board approved the approach to purchase a pre-engineered restroom building through the State approved California Multiple Award Schedules (CMAS) system. Purchasing the restroom kit through CMAS offers procurement services at prices which have been assessed to be fair, reasonable and competitive. Romtec, a CMAS supplier, was identified as the provider in 2012 and their pre-engineered restroom facility with two unisex bathrooms and a mechanical room (Exhibit B – Restroom Plan View) was incorporated into the design package permitted by Los Angeles County Building and Safety departments for use at the Duck Farm Park.

Romtec's proposal #4-04-54-0011A (Exhibit C - Proposal) will supply and deliver to the project site location in La Puente a Model 2022- Sierra II Compact with Storage Restroom facility modified to per customer specifications for \$73,963.86. Upon authorization to procure, a signed purchase order will be forwarded to Romtec Accounting that will generate an agreement for execution. Once Romtec has an executed agreement and a signed submittal approval with notice to proceed the restroom building order will be

placed into production. Romtec's lead-time to produce a building order and have it available to ship to the job site from receipt of Notice to Proceed is approximately 8 weeks.

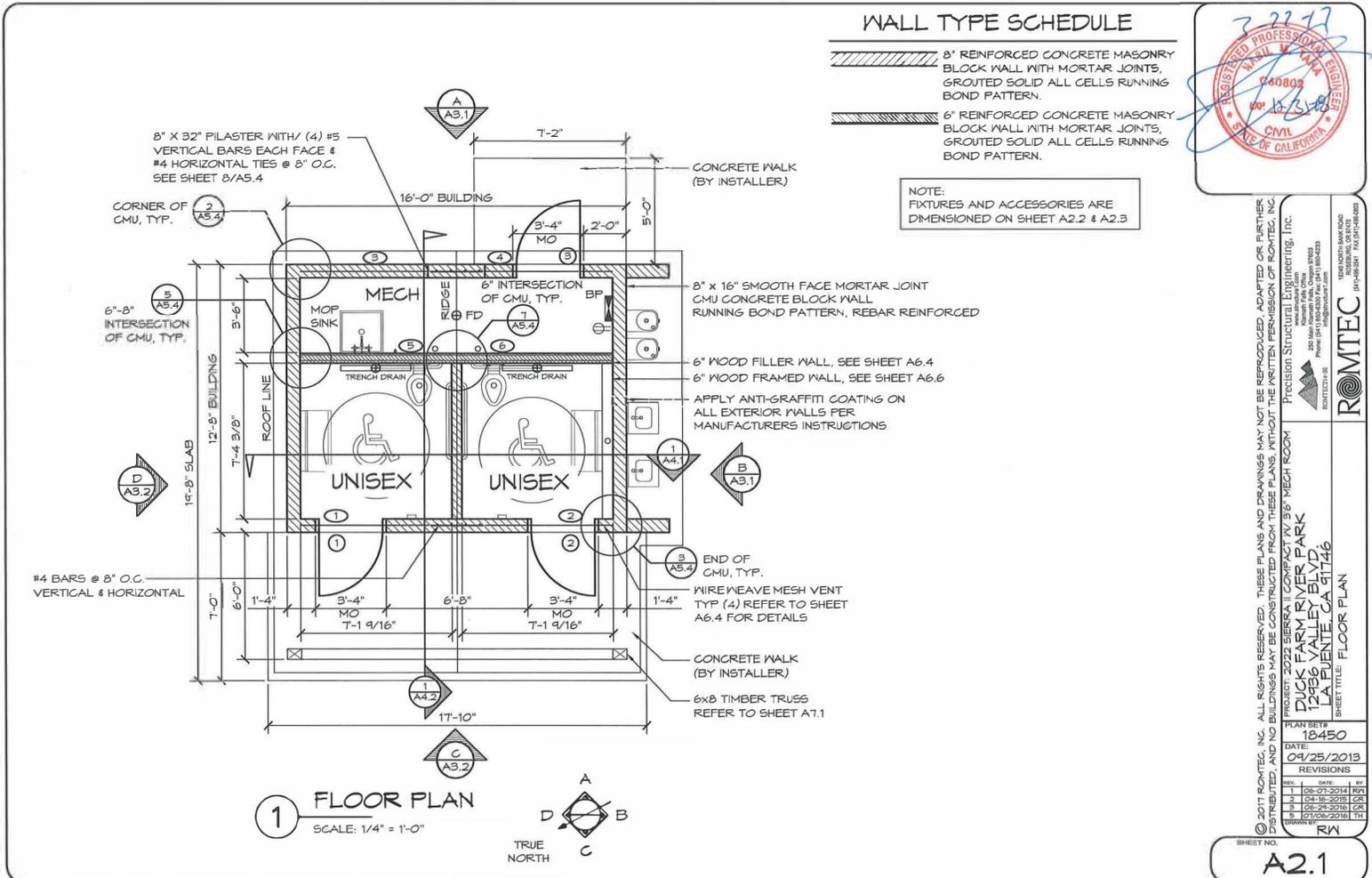
**FISCAL INFORMATION:** The purchase of the OFI Restroom facility kit including delivery is fully funded as an eligible cost to the Rivers and Mountains Conservancy Duck Farm Phase 1A Implementation grants RMC3609.

# Duck Farm River Park

## Exhibit A - Concept Site Plan - Pre V/E

Item 14







18240 North Bank Rd.  
 Roseburg, OR 97470  
 P: 541-496-3541  
 F: 541-496-0803  
 E: service@romtec.com

Date

1/4/2019

**PROPOSAL #4-04-54-0011A**

**Duck Farm River Park**

Customer: Watershed Conservation Authority  
 Deborah Enos  
 100 N. Old San Gabriel CYN RD  
 Azusa, CA 91702



| Quantity   | Description  | Extended Price             |
|--|--|----------------------------|
| 1  | Model 2022 - Sierra II Compact with Storage Restroom - Design & Supply<br>Per the Scope of Supply & Design Submittal Dated 3/24/17 | \$ 70,206.95               |
| <b>SUPPLY SUBTOTAL</b>   |  | <b>\$ 70,206.95</b>        |
| <b>CMAS DISCOUNT: Available only to qualified California State and Local Entities (Customer is responsible for all State of California incurred fees).</b> |  | <b>8.31% \$ (5,835.85)</b> |
| ESTIMATED TAX BASED ON RATE OF: 9.50%  |  | \$ 6,115.25                |
| <b>Freight to: La Puente, CA</b>   |  | <b>\$ 3,477.50</b>         |
| <b>ROMTEC INC. PURCHASE ORDER TOTAL</b>  |  | <b>\$ 73,963.86</b>        |

\*Quote based on - roof snowload of 25psf, IBC Seismic Design Category: C, Design Wind Speed: 115 MPH, Allowable Soule Bearing: 1500 psf, Occupancy Type: U, Construction: VB.

**\*DESIGN SERVICES INCLUDES AN INITIAL UNSEALED PLAN SET ON 11" X 17" FORMAT AND ONE SEALED REVISION IN RESPONSE TO COMMENTS. IN ANY ADDITIONAL REVISIONS, SEALING OR CHANGE IN PLAN SET SIZE ARE REQUESTED OR REQUIRED, AND ADDITIONAL DESIGN SERVICE WILL BE CHARGED.**

**\*Romtec's design servies quoted herein are conditioned upon, and cannot be purchased separate from, the purchase of the applicable Romtec building model.**

\*This proposal includes the design & engineering by Romtec Inc. to produce a complete plan set that will meet the architectural and engineering code required in your state. In some cases local code may vary from typical state requirements and may result in a change in price that could not have been anticipated at time of quote.

\*All prices listed above are F.O.B. Roseburg, OR. Freight prepaid and added. Delivery will be in accordance with a mutually agreed upon timeline as stated in the Romtec Inc. Notice to Proceed document.

\*This proposal is effective for 90 days from above date; thereafter all prices are subject to change without notice

\*Non-Agency orders must be placed on Romtec Inc. purchase order forms.

\*Shipping price is effective for 30 days from above date; thereafter the shipping price is subject to change without notice.

\*Romtec Inc. reserves the right to update its purchase order price if, for any reason, the time frame from received of Purchase Order to subsequent Scope of Supply and Deisgn Submittal Aproval with Notice to Proceed by Romtec Inc.'s Customer exceeds 90 days.

\*A payment schedule and extended terms will be established after the Purchase Order is received. Romtec Inc. will require a deposit payment upon receipt of the signed Submittal Approval & Notice to Proceed. Deposit amount will be defined with the forthcoming paymenet schedule.

\*This proposal includes estimated sales or use tax based on the information available at the time of quoting. All sales are assumed subject to sales and use tax unless the customer provides Romtec with a resale certificate or proof of exemption. The applicable sales tax is subject to change on final invoice.

|                                     |      |                                  |      |
|-------------------------------------|------|----------------------------------|------|
| Customer/Owner Authorized Signature | Date | Romtec Inc. Authorized Signature | Date |
| Customer/Owner Printed Name         |      | Romtec Inc. Printed Name         |      |
| Customer/Owner Company              |      |                                  |      |

January 17, 2019 – Item 14

**RESOLUTION 2019-02**

**RESOLUTION TO AUTHORIZE THE PURCHASE OF A PRE-ENGINEERED RESTROOM BUILDING FROM ROMTEC FOR THE DUCK FARM PHASE 1A PROJECT**

**WHEREAS**, The Watershed Conservation Authority has been established as a joint powers agency between the Rivers and Mountains Conservancy (RMC) and the Los Angeles County Flood Control District (District); and

**WHEREAS**, the Watershed Conservation Authority (WCA) has further been established to focus on projects which will provide open space, habitat restoration, and watershed improvement projects in both the San Gabriel and Lower Los Angeles Rivers watershed; and

**WHEREAS**, this action authorizes the purchase of a pre-engineered restroom building from Romtec for the Duck Farm Phase 1A – Step 2 Project; and

**WHEREAS**, the proposed action is exempt from the provisions of the California Environmental Quality Act; NOW

*Therefore be it resolved that the WCA hereby:*

1. **FINDS** that this action is consistent with the purposes and objectives of the WCA.
2. **FINDS** that the actions contemplated by this resolution are exempt from the environmental impact report requirements of the California Environmental Quality Act (CEQA).
3. **ADOPTS** the staff report dated January 17, 2019.
4. **AUTHORIZES** the purchase and delivery of a pre-engineered restroom building from Romtec for the Duck Farm Phase 1A – Step 2 Project for \$73,963.86.

*~ End of Resolution ~*

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Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

Resolution 2019-02

Passed and Adopted by the Board of the  
WATERSHED CONSERVATION AUTHORITY  
On January 17, 2019

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Dan Arrighi, Governing Board Vice Chair

ATTEST: \_\_\_\_\_  
David Edsall  
Deputy Attorney General