



Exhibitor Information

2019 OPCEA Exhibition

Metro Toronto Convention Centre (North)

Constitution Hall – Level 100

April 15-16, 2019

Exhibit Dates and Times

| DATE | HOURS | DETAILS |
|-------------------|-------------------|---|
| Monday, April 15 | 8:00 am - 1:00 pm | Move-in/Set-up |
| | 2:00 - 7:00 pm | Show / OPCEA Reception starts at 5:00 pm |
| Tuesday, April 16 | 9:30 am - 4:30 pm | Show |
| | 4:30 pm | Move-out/Take-down following Totally Wasted Game Show |

Exhibit Space

Your exhibitor fee of \$900 + HST includes:

- ✓ Carpeting;
- ✓ Electrical outlet;
- ✓ 1 skirted table (6' long) and two (2) chairs in an 8'L x 10'W display space;
- ✓ Name badges for all exhibit booth representatives
- ✓ Company description (max. 50 words) in the conference app.

Important Notes:

1. One booth per company
2. Booth limited to 8' high x 8' deep x 10' wide. Your booth is not to extend into an adjacent booth space nor into aisle.
3. Tear down can only begin after 4:30 pm on Tuesday. To do so earlier would result in a one-year suspension from exhibiting at the OPCEA Exhibition.
4. Safety shoes must be worn by all personnel in the exhibition hall during set-up and tear-down.
5. Exhibitor badges will be available at Registration Desk, just outside the Exhibition Hall.
6. The Ice-Breaker will be held on Sunday evening from 7-10pm in Constitution Hall, Level 100
7. The WEAO Awards Luncheon will be held on Monday from 12:00-2:00 in Room 206, Level 200
8. Volunteers are always needed for the OPCEA Reception on Monday from 5-7pm. Please reach out to Marcus Henderson should you wish to volunteer.
9. For any questions, please contact OPCEA Exhibition Lead, Marcus Henderson (mhenderson@ksbcanada.com) or Linda Cooke-Weaver (Linda.Cooke-Weaver@wolseleyinc.ca)

SHIPPING, RECEIVING, DELIVERY AND STORAGE

For loading and offloading at the Metro Toronto Convention Centre North Building, please use the East Loading Dock & West Freight Elevator

Head north on Cherry St. (toward Lakeshore Blvd.)

Slight left onto Lakeshore Blvd.

Turn right onto Lower Simcoe St.

Turn left toward the Convention Centre Internal St. Entrance to the East Loading Dock will be immediately to your left. Entrance to the West Freight elevator: continue through Internal St. towards the parking exit, Loading Docks for West Freight will be to your immediate right.

Google Maps Link: [https://www.google.ca/maps/@43.6443329,-](https://www.google.ca/maps/@43.6443329,-79.3847162,3a,46.1y,235.8h,92.87t/data=!3m6!1e1!3m4!1sFpv4VAVzvzpnUzuzdzIIQg!2e0!7i13312!8i6656)

[79.3847162,3a,46.1y,235.8h,92.87t/data=!3m6!1e1!3m4!1sFpv4VAVzvzpnUzuzdzIIQg!2e0!7i13312!8i6656](https://www.google.ca/maps/@43.6443329,-79.3847162,3a,46.1y,235.8h,92.87t/data=!3m6!1e1!3m4!1sFpv4VAVzvzpnUzuzdzIIQg!2e0!7i13312!8i6656)

MATERIALS HANDLING

If you are shipping goods to the MTCC for display at your booth, please note that only items which can be moved by hand or rolled will be accepted. To coordinate shipping and receiving of booth materials, please contact Stronco at exhibitorservices@stronco.com with copy to the OPCEA Exhibition Lead, mhenderson@ksbcanada.com