Application Guide to: Small Business Administration Economic Injury Disaster Loan Coronavirus Pandemic

Updated March 30, 2020

SBA is offering low-interest federal disaster loans for working capital to small businesses and private nonprofit organizations that are suffering substantial economic injury as a result of the Coronavirus. If you are a New York State-based business, we can help guide you through this loan process. If you are based in another state, go here to see if your state qualifies.

Before beginning your application, you will need:

- To begin the application, visit covid19relief.sba.gov

Once you have submitted your application, a Loan Officer from SBA will contact you. They may ask you for any of the following forms or additional information listed below (in order of priority), so it is recommended that you prepare these while your application is being reviewed.

- Federal tax return for past year, or request your tax transcript from the IRS (IRS Form 4506-T).
- Schedule of Liabilities, SBA form 2202.
- Personal Financial Statement, SBA form 413D - each principal owning 20% or more of the applicant business, each general partner or managing member should complete this.
- Monthly sales figure, SBA Form 1368.
- Supporting Information, use your profit and loss statement and complete Form P-019.