

# Willow Glen Neighborhood Association (WGNA)

## Annual Membership Meeting & Election

25 May 2017

### AGENDA

**Date:** Thursday, May 25, 2017. Time: 7- 9 pm.

**Location:** Willow Glen Library, Community Room; 1157 Minnesota Avenue

1

**7:00 - 7:15 pm — Open House — Meet candidates for the 2017-2018 Board**

**7:15 - 7:30 pm — Call the Annual Meeting and Election to order**

Ed Rast, Chairperson, Nominating Committee, presiding

**7:30 - 9:00 pm — Open Discussion with 2017- 2018 Board; Business Meeting (Richard)**

#### WGNA Workplan and Committees

##### **7:30 - 7:45 pm — Communications Committee:**

1. **(Action)** Proposal to upgrade website with an estimate of \$500 (maximum, dispersed over 6 months) for the initial costs of the project. The proposal considers the current cost, and suggests a plan for the long term goal of cost reduction, plus redesign, new applications, trends, etc. Also included is a plan for tracking new members. (Soren, David).

##### **7:45 - 8:00 pm — Youth Commission:**

2. An introduction to the the San Jose Youth Commission's annual, citywide youth conference. This year's theme is "Intersections". The commission is asking for a donation of \$500.00 dollars.  
Note: Board Member, Rena Zhong, Youth Commission Member, should be absent for graduation ceremonies.  
(Jeff, WGNA V.P.; and an alternate Youth Commission representative, Betty Ramirez [guest speaker], to present)  
(See attached letter)
3. **(Action)** Recommending that the WGNA Board approve a donation amount for \$300 to the Youth Commission. The donation amount helps to offset the cost of conference t-shirt, food and beverages (a morning welcome continental breakfast, a nutritious lunch, and drinks for the day). See the attachment. (Jeff)

# **Willow Glen Neighborhood Association (WGNA)**

## **Annual Membership Meeting & Election**

25 May 2017

### **AGENDA**

**7:30 - 9:00 pm — Open Discussion with 2017- 2018 Board; Business Meeting (Richard)**

#### **WGNA Workplan and Committees**

**— Open to community discussion and participation**

**8:00 - 8:45 pm — Development of WGNA Committees (Ed)**

4. **“Nominating Committee”** — WGNA Annual Meetings & Elections
5. **“Communications Committee”** — website; social media; email; newsletter; membership outreach and development; presentations; letters; press releases; etc.
6. **“Willow Glen Heritage”** — Historic Preservation, Arts, & Culture
  - Includes **“Eat Here, Willow Glen”**: food, foodservice, foodways, culture, groceries, healthy living, nutrition, etc.
7. **“Urban Design & Vision”** — Planning, Building, and Code Enforcement; Transportation (streets, parking, bike lanes); Public Works
8. **“Willow Glen Cares”** — Emergency Services; Fire; Police; Senior & Retirement; Housing & Homeless; Animal Care
9. **“Urban Ecology”** — Parks, Recreation, & Neighborhood Services; Environmental Services; Transportation (trails, trees & landscaping, bike lanes).
10. **“Seasons in the Glen”** — Local events and activities; WGNA programs, presentations, meetings.

**8:45 - 9:00 pm — Calendar of Activities for the WGNA 2017-2018 year.**

**— Open to community discussion and participation**

**July** — Dancing on the Avenue (WGNA booth)

**August** — National Night Out w/ sponsors SJPD, WG Creamery, Opa!

**October** — National Safe Routes to School, “Walk To School”, a sidewalk parade, cosponsored with Stakeholders for a Safe Green Village, and others.

**December** — Senior’s “Holiday Lights Tour”, a bus tour through the Fantasy of Lights at Vasona Park; plus, a coffee, tea & cake social afterward. (No board meeting).

**May** — National Safe Routes to School, “Bike to School”, cosponsored with Stakeholders for a Safe Green Village and others.

**May** — WGNA Annual Membership Meeting Election for the 2018-2018 term year

**Closing remarks** from the WGNA Board, **adjournment, & cleanup**

# **Willow Glen Neighborhood Association (WGNA)**

## **Annual Membership Meeting & Election**

25 May 2017

### **AGENDA**

**Attachment: email copied in the below; c/c Richard Zappelli; Betty Ramirez; Rena Zhong**

**Subject: Re: San Jose 10th Annual Youth Conference**

**Date:** May 22, 2017 at 4:43:20 PM PDT....

On May 22, 2017, at 2:14 PM, Ramirez, Betty <[Betty.Ramirez@sanjoseca.gov](mailto:Betty.Ramirez@sanjoseca.gov)> wrote:

Hello Richard,

As you know, the youth commission puts on a citywide youth conference each year. This year, the conference theme is "Intersections" will educate youth by presenting the overall message that we should embrace the difference we bring to our city and accept perspectives for the unique angles that they offer. It will touch on themes such as acceptance, opportunities, equality and life-changing ideas, most importantly diversity. Part of the message will also touches upon acceptance of oneself and well as the development of understanding about who one is and what one will stand up for. These are important topics to discuss openly as youth transition from teenagers to young adults.

We are seeking monetary donations from our community partners to offset the cost of conference t-shirt, food and beverages (a morning welcome continental breakfast, a nutritious lunch, and drinks for the day). We are asking for a donation of \$500.00 dollars. However, understanding budget constraints some companies in the community may be facing, any donation would be greatly appreciated to offset the overall cost of this event. We believe this conference will be a life changing opportunity for some students and we would like to be able to provide our attendees with a memorable day to recall their commitment to action. Donations may be made out to San Jose Youth Commission/youth leadership trust fund. Donors will be mentioned in our conference program as conference honorably mentioned for their support.

Thank you!

**Betty Ramirez** | Youth Outreach Specialist  
**Parks, Recreation and Neighborhood Services**  
San Jose Youth Commission | P. 408-793-5559  
220 E. Santa Clara St., 9<sup>th</sup> floor. San Jose Ca, 95113  
***Building Community Through Fun***