



WGNA General Meeting Minutes

Wednesday August 21, 2013
Elements Apartments Community Center
1201 Parkmoor Ave., San Jose

Present:

President Richard Zappelli
Secretary Erik Fong
Treasurer Chris Roth
Elected Board Member David Machado
Elected Board Member Debbie Cain
Elected Board Member Jeannette Calomeni
Youth Commissioner Brendon Yu

By Proxy:

2nd Vice President Scott Knies
Elected Board Member Ryan Elliott

Not present:

1st Vice President Nancy Rice
Elected Board Member Archie Moore
Elected Board Member David Dearborn
Elected Board Member Mayra Flores de Marcotte

Meeting called to order at 6:05pm by President Richard Zappelli.

Reports

Secretary Report (Erik Fong)

- **Motion:** To approve the minutes for 6/17/13 meeting. *Motion carried with amendment that the President needs an end of year Financial Report ending May 31, 2013.*

President's Report

- **Motion:** Nomination of Chris Roth for Treasurer. *Motion carried.*
- Union Bank Signatory Resolution has been signed, updating signatories to President Richard Zappelli, Secretary Erik Fong, and Treasurer Chris Roth.
- Ryan Elliott has been appointed to the board and will assist with planning Safe Routes to School on 10/24.
- 100 more copies of *Touring Willow Glen* have been ordered, and Facebook/ Twitter links will be added to the book. Richard would also like to add the list of current board members.
- **Motion:** To approve WGNA member Joan Bohnett's request to share materials

Willow Glen Neighborhood Association

P.O. Box 7706 · San Jose, CA 95150

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- from Loop Six as part of Palm Haven's Centennial Celebration. *Motion carried.*
- Facebook update: WGNA is approaching 5,000 members.
 - CAP Grant update: WGNA was awarded a \$1,500 CAP Grant, and is also in the running for a \$1,000 UNSCC grant for Neighborhood of the Year.
 - The Willow Glen Pylon Project was approved by the Public Art Committee. The goal is still to complete the project by Founders' Day on 9/21/13.
 - Erik will lead a By-Laws Committee, also consisting of Ed Rast and Chris, to update the by-laws in order to better coincide with those of a 501(c)4. SF Bicycle Coalition By-Laws were referenced as a good example.
 - Richard has requested that Erik set up a binder with all key paperwork and two years of financial statements.

Founders Day Parade Report/Update (Richard Zappelli, Erik Fong)

- **Date/Time:** Saturday 9/21, 10:30am.
- WGNA has helped raise over \$20,000 for the Parade. Nancy and Mayra are working on the commemorative program. There are over 70 parade participants plus a waiting list.
- At the WGNA booth after the Parade, there will be a WGNA membership form that donates one-half of the \$20/year individual membership to the PTA.

Safe Routes to School (Richard Zappelli)

- **Date:** Thursday 10/24.
- Jeannette is working on golden sneaker awards to rotate through each of the elementary schools. Erik and Chris to donate skateboards.
- **Motion:** To approve Richard's \$5,150 budget request. *Motion carried.*

WGNA Website (Erik Fong)

- Erik walked the board members through the basic structure of the Nation Builder setup. The board suggested including links to groups we work with, like Save Our Trails and Friends of Los Gatos Creek. We also need a repository for old documents.

WGNA Holiday Plans (Erik Fong)

- Erik took suggestions for community service around the holidays.
- Last year, WGNA raised money to buy almost 500 turkeys from Smart and Final (\$2,900) and donate them to Sacred Heart Nativity Program. Less than 30 stayed within the neighborhood; 470 went all over San Jose.
- Also last year, WGNA worked with the Villages and walked seniors through Christmas in the Park. The board expressed interest in pursuing this again, and Chris suggested getting press.
- Debbie Cain discussed a program that helps disabled children through sports; when she participated in the program she helped raise \$1,100 in one night with the general manager of the Improv.

The meeting was adjourned at 7:18pm.

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The next meeting will be held on 9/18/13 at the Willow Glen Community Center at 6:30pm.

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