Dear Wharton <Location> Alumni,

We are pleased to announce a new addition to the Wharton Alumni Network – The Wharton Club of <Location>. This new club will provide personal and professional networking opportunities for the over <# of alumni> alumni in the area.

We are looking for alumni to get involved and join our team. There are many volunteer opportunities, including <list of available positions>, and many others that may suit your interests and skills. We need your support to build, grow, and sustain our club. We also welcome suggestions regarding events and venues, special interests and programming, contacts at other Alumni Clubs, and other ideas to help shape the new club.

Please stay tuned for future announcements about events and ways to engage with the club. We look forward to meeting as many of you as possible in the near future and hope that you will get involved with the Wharton Club of <Location>.

Regards,

<Name, Wharton Affiliation>