



MEETING AGENDA  
Whitewater Grocery Co  
Board of Directors

*Whitewater Grocery Co.'s mission is to support farm to table eating, to be a model of environmental sustainability, to stimulate the local economy, and to create a "third space" for the Whitewater community. To accomplish this mission, we will build a grocery store that sells local and organic foods and is as affordable and accessible as possible.*

Date: February 12, 2018

Time: 6:30 p.m.

Location: Innovation Center, Conference Room 105

Description: Meeting of the Board of Directors of the Whitewater Grocery Co.

Invited: Board of Directors, all owners of the Whitewater Grocery Co.

1. Call to Order
  - a. Reading of Mission & Vision
  - b. Intention of Meeting: provide updates on individual actions since last meeting,
2. Owner Comment Period
  - a. No formal Board action will be taken during this meeting although issues raised may become a part of a future agenda. Owners are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, Owners are invited to speak to those specific issues at the time the Board discusses that particular item.
3. Approval of minutes from [January Board Meeting](#)
4. Outreach & Ownership Committee Report - Brienne
5. Business Administration Committee Report - Jen
  - a. Revised Charter for approval
  - b. Request approval to purchase Quickbooks for \$180 to \$420/12 months
6. Financial Report - Jen
7. Updates on assigned projects or research:
  - a. Office space
  - b. Pro forma (review and approve next steps)
  - c. Identifying and connecting with:
    - i. Active volunteers
    - ii. Potential partners and stakeholders
  - d. Concept Paper - Jo
  - e. Survey partner options - Lacey
  - f. Vendor/supplier research - Lacey, Greg, Jo
  - g. Accounting system assessment - Jen
8. Needs Assessment (ongoing)
9. Review and approve Timeline to opening the store (internal)
10. Review Board Calendar
11. Review of Meeting
12. Board member requests for future agenda items
13. Adjourn