



MEETING AGENDA
Whitewater Grocery Co
Board of Directors

When: June 3, 2019 (May Meeting) 6:30PM - 8:30PM
Where: Whitewater Innovation Center Room 105, 1221 Innovation Drive, Whitewater WI
Invited: All Owners of the Whitewater Grocery Co. and their elected board

Mission & Vision: *Whitewater Grocery Co.'s mission is to support farm to table eating, to be a model of environmental sustainability, to stimulate the local economy, and to create a "third space" for the Whitewater community. To accomplish this mission, we will build a grocery store that sells local and organic foods and is as affordable and accessible as possible.*

Meeting Intention: To take action and reach outcomes that moves the cooperative closer to opening a grocery store.

Time	Topic	Board Action or Outcomes	Leader(s)
6:00	Gather, Socialize, Settle In	Enjoy and settle in by 6:30	
6:30	Preliminaries: Call to Order Mission and Intention Guests Personal Check In Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose Welcome, set expectations for meeting participation, allow for comments Share and listen; make our readiness known Approve the agenda; decide on any changes	Lacey
6:40	Consent Agenda: Approve minutes Accept Board Reports Accept Treasurer's Report	Accept and enter into record our previous meeting's minutes Acknowledge and accept Committee and President Reports, which include updates to our three priority Action Plans: 800 Owners, Business Plan, Site Selection Acknowledge and accept most recent Dashboard & Budget Report	Lacey
6:45	Accountability: Check on progress of Action Items	Verify delegation and deadlines of new and outstanding action items	Anne
7:00	Committee Updates: Legal & Finance	Letter of Assurance Updating the Bylaws 4.10 Indemnification Clause Increasing/broadening our insurance coverage QuickBooks Budget Request	Anne
7:37	Board Business:	No new business	



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7:37	Board Development: Education and Training	Board Recruiting and Onboarding	Jo
8:05	Administrative:	Review and approve changes to Feasibility Dashboard	
8:05	Self-Assessment: Policy Review	(additional policy review in Committee Update) Policy C8-C9	Lacey
8:07	Looking Ahead: Review Board Calendar & next meeting(s)	Comment on Board Calendar, recommend changes, review draft agenda for next month; Board is prepared for between meeting work	Anne
	Executive Session: Financial or real estate matters	Discussion of new pro forma based on new market study information	F&L
8:32	Closing: Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting	Lacey Lacey
8:40	Goodbye and Good Job!		



DRAFT OF NEXT MONTH'S AGENDA

Time	Topic	Board Action or Outcomes	Leader(s)
6:00	Gather, Socialize, Settle In	Enjoy and settle in by 6:30	
6:30	Preliminaries: Call to Order Mission and Intention Guests Personal Check In Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose Welcome, set expectations for meeting participation, allow for comments Share and listen; make our readiness known Approve the agenda; decide on any changes	Lacey
6:40	Consent Agenda: Approve minutes from April Accept Board Reports Accept Treasurer's Report	Accept and enter into record our previous meeting's minutes Acknowledge and accept Board Reports and our three priority Action Plans: 800 Owners, Business Plan, Site Selection Acknowledge and accept most recent Dashboard & Financial Statements	Lacey
6:42	Accountability: Check on progress of Action Items	Verify delegation and deadlines of new and outstanding action items	Anne
6:50	Financial Report:		
7:00	Committee Updates:		
7:05	Board Business: Business Plan Update	Review and approve final version of current business plan for distribution	Lacey
7:20	Board Development: Education Topic	CCMA Learning & GM Search	Lacey
7:45	Administrative: Quarterly Review	Review and approve changes to Needs Assessment, Timeline , and Feasibility Dashboard	Anne
7:55	Self-Assessment: Policy Review	Site Selection Committee Charter	
8:10	Looking Ahead: Review Board Calendar & next	Comment on Board Calendar, recommend changes, review draft agenda for next month; Board is prepared	Anne



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	meeting(s)	for between meeting work	
8:20	Closing: Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting	Lacey Lacey
8:30	Goodbye and Good Job!		