



**When:** August 26, 2019 6:30PM - 8:30PM  
**Where:** Whitewater Innovation Center Room 105, 1221 Innovation Drive, Whitewater WI  
**Invited:** All Owners of the Whitewater Grocery Co. and their elected board

**Mission & Vision:** We are your (future) friendly neighborhood grocer supporting fresh and local products.

We value:

- community ownership
- quality customer service
- welcoming everyone
- a lively learning and gathering space
- sustainable practices: people, planet, profit

**Meeting Intention:** To take action and reach outcomes that moves the cooperative closer to opening a grocery store.

Time	Topic	Board Action or Outcomes	Leader(s)
6:00	Gather, Socialize, Settle In	Enjoy and settle in by 6:30	
6:30	<b>Preliminaries:</b> Call to Order Mission and Intention  Guests Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose <b>Allow for comments from owners</b> Approve the agenda; decide on any changes	Lacey
6:35	<b>Consent Agenda:</b> Approve minutes  Accept Board Reports  Accept Treasurer's Report	Accept and enter into record our previous meeting's minutes Acknowledge and accept Committee Reports, Action Plans: 800 Owners, Business Plan, Site Selection, and President's Report Acknowledge and accept most recent Dashboard & Financial Statements	<b>Packet: 5-25</b> Lacey
6:40	<b>Accountability:</b> Check on the progress of Action Items	Status update (done/pending/request for extension) on outstanding action items	<b>Packet: 26-27</b> Anne
6:45	<b>Committee Requests:</b> No Committee Board Development Site Selection	Update on Corporate & University efforts Board Officers Survey Site Selection Committee	<b>Packet: NA</b> Praveen Jo Lacey



MEETING AGENDA  
Whitewater Grocery Co  
Board of Directors

7:15	<b>Board Business:</b>	Approval to increase Board from 7 to 9 - Bylaw changes Equity Return Determination	<b>Packet: 22</b> Jo Lacey
7:25	<b>Break</b>	5 minutes to refresh	
7:30	<b>Board Development:</b> Education and Training	Volunteer Engagement	<b>Packet: NA</b> Katy
7:40	<b>Administrative:</b>	Review and approve changes to Feasibility Dashboard and Needs Assessment Project Management Update	<b>Packet: 28-29</b> Lacey Greg
8:00	<b>Self-Assessment:</b> Policy Review	Annual Meeting Committee Charter (Brienne) Board Development Charter (Jo)	<b>Packet: 30-31</b> Lacey
8:15	<b>Looking Ahead:</b> Review Board Calendar & next meeting(s)	Comment on Board Calendar, recommend changes, review draft agenda for next month; Board is prepared for between meeting work	<b>Packet: 32-34</b> Anne
8:25	<b>Closing:</b> Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting	Lacey Lacey
8:30	Goodbye and Good Job!		



**DRAFT OF NEXT MONTH'S AGENDA**

<i>Time</i>	<i>Topic</i>	<i>Board Action or Outcomes</i>	<i>Leader(s)</i>
6:00	<i>Gather, Socialize, Settle In</i>	<i>Enjoy and settle in by 6:30</i>	
6:30	<b><i>Preliminaries:</i></b> <i>Call to Order</i> <i>Mission and Intention</i> <i>Guests</i> <i>Personal Check In</i> <i>Agenda Review</i>	<i>Officially start the meeting</i> <i>Shared understanding of our co-op's mission and tonight's purpose</i> <i>Welcome, set expectations for meeting participation, allow for comments</i> <i>Share and listen; make our readiness known</i> <i>Approve the agenda; decide on any changes</i>	Lacey
6:40	<b><i>Consent Agenda:</i></b> <i>Approve minutes from April</i> <i>Accept Board Reports</i>  <i>Accept Treasurer's Report</i>	<i>Accept and enter into record our previous meeting's minutes</i> <i>Acknowledge and accept Board Reports and our three priority Action Plans: 800 Owners, Business Plan, Site Selection</i> <i>Acknowledge and accept most recent Dashboard &amp; Financial Statements</i>	Lacey
6:42	<b><i>Accountability:</i></b> <i>Check on progress of Action Items</i>	<i>Verify delegation and deadlines of new and outstanding action items</i>	Anne
6:50	<b><i>Financial Report:</i></b>		
7:00	<b><i>Committee Updates:</i></b>		
7:05	<b><i>Board Business:</i></b> <i>Business Plan Update</i>	<i>Review and approve final version of current business plan for distribution</i>	Lacey
7:20	<b><i>Board Development:</i></b> <i>Education Topic</i>		
7:45	<b><i>Administrative:</i></b> <i>Quarterly Review</i>	<i>Review and approve changes to Timeline</i>	Anne
7:55	<b><i>Self-Assessment:</i></b> <i>Policy Review</i>	<i>Site Selection Committee Charter</i>	
8:10	<b><i>Looking Ahead:</i></b> <i>Review Board Calendar &amp; next meeting(s)</i>	<i>Comment on Board Calendar, recommend changes, review draft agenda for next month; Board is prepared for between meeting work</i>	Anne



MEETING AGENDA  
Whitewater Grocery Co  
Board of Directors

8:20	<b>Closing:</b> <i>Review decisions &amp; tasks</i> <i>Adjourn</i>	<i>Discuss and agree on what we accomplished</i> <i>Officially end meeting</i>	<i>Lacey</i> <i>Lacey</i>
8:30	<i>Goodbye and Good Job!</i>		