



MEETING AGENDA  
Whitewater Grocery Co  
Board of Directors

**When:** October 28, 2019 6:30PM - 8:30PM  
**Where:** Whitewater Innovation Center Room 105, 1221 Innovation Drive, Whitewater WI  
**Invited:** All Owners of the Whitewater Grocery Co. and their elected board

**Mission & Vision:** We are your (future) friendly neighborhood grocer supporting fresh and local products.

We value:

- community ownership
- quality customer service
- welcoming everyone
- a lively learning and gathering space
- sustainable practices: people, planet, profit

**Meeting Intention:** To touch base after our Annual Meeting (which historically took the place of an October meeting) and begin the budgeting process.

Time	Topic	Board Action or Outcomes	Leader(s)
6:00	Gather, Socialize, Settle In	Enjoy and settle in by 6:30	
6:30	<b>Preliminaries:</b> Call to Order Mission and Intention  Guests Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose <b>Allow for comments from owners</b> Approve the agenda; decide on any changes	Lacey
6:35	<b>Consent Agenda:</b> Approve minutes	Accept and enter into record our previous meeting's minutes No committee reports due at this time.	Lacey
6:40	<b>Accountability:</b> Check on the progress of Action Items	Status update (done/pending/request for extension) on outstanding action items	Anne
6:45	<b>Committee Requests:</b> Business Outreach	Request to discuss Business Ownerships	Praveen
7:15	<b>Board Development:</b> Board Learning	A Grocery Story - how we can build off the	Lacey



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		momentum of our Annual Meeting to finish the year strong	
7:30	<b>Board Business:</b> 2020 Budget	Discussion of the 2020 budget in preparation for November Meeting	Finance & Legal
8:15	<b>Looking Ahead:</b> Review Board Calendar & next meeting(s)	Comment on Board Calendar, recommend changes, review draft agenda for next month; Board is prepared for between meeting work	Anne
8:25	<b>Closing:</b> Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting	Lacey
8:30	Goodbye and Good Job!		



**DRAFT OF NEXT MONTH'S AGENDA**

Time	Topic	Board Action or Outcomes	Leader(s)
6:00	Gather, Socialize, Settle In	Enjoy and settle in by 6:30	
6:30	<b>Preliminaries:</b> Call to Order Mission and Intention Guests Personal Check In Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose Welcome, set expectations for meeting participation, allow for comments Share and listen; make our readiness known Approve the agenda; decide on any changes	Lacey
6:40	<b>Consent Agenda:</b> Approve minutes from April Accept Board Reports  Accept Treasurer's Report	Accept and enter into record our previous meeting's minutes Acknowledge and accept Board Reports and our three priority Action Plans: 800 Owners, Business Plan, Site Selection Acknowledge and accept most recent Dashboard & Financial Statements	Lacey
6:42	<b>Accountability:</b> Check on progress of Action Items	Verify delegation and deadlines of new and outstanding action items	Anne
6:50	<b>Financial Report:</b>		
7:00	<b>Committee Updates:</b>		
7:05	<b>Board Business:</b> Business Plan Update	Review and approve final version of current business plan for distribution	Lacey
7:20	<b>Board Development:</b> Education Topic		
7:45	<b>Administrative:</b> Quarterly Review	Review and approve changes to Timeline	Anne
7:55	<b>Self-Assessment:</b> Policy Review	Site Selection Committee Charter	
8:10	<b>Looking Ahead:</b> Review Board Calendar & next meeting(s)	Comment on Board Calendar, recommend changes, review draft agenda for next month; Board is prepared for between meeting work	Anne



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8:20	<b>Closing:</b> Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting	Lacey Lacey
8:30	Goodbye and Good Job!		