



MEETING AGENDA
Whitewater Grocery Co
Board of Directors

When: March 11, 2020 6:30PM - 8:30PM

Where: Whitewater Innovation Center Room 105, 1221 Innovation Drive, Whitewater WI

Invited: All Owners of the Whitewater Grocery Co. and their elected board

Mission & Vision: We are your (future) friendly neighborhood grocer supporting fresh and local products.
We value:

- community ownership
- quality customer service
- welcoming everyone
- a lively learning and gathering space
- sustainable practices: people, planet, profit

Meeting Intention: To provide feedback on the marketing/promotional plan, to finalize our budget, and to learn how the Board responded to our Capacity Survey.

Time	Topic	Board Action or Outcomes	Leader(s)
6:00	Gather & Socialize	Enjoy and settle in by 6:30	
6:30	Preliminaries: Call to Order Mission and Intention Guests Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose Allow for comments from owners Approve the agenda; decide on any changes	Lacey
6:35	Consent Agenda: Approve minutes Accept Board Reports	Accept and approve our previous meeting's minutes Acknowledge and accept Committee Reports	Lacey
6:40	Accountability: Check on the progress of Action Items	Status update (done/in progress/request for extension) on outstanding action items	Brienne
6:50	Committee Requests: Ownership & Outreach Finance & Legal	Review and approve Marketing/Promotional Plan (20 min) Review and approve Dashboard & Budget (15 min) Review and approve Volunteer Agreement (5 min)	Katy Jen Anne
7:30	Policy Review Review existing and updated policies	Policies A; C-C7 Expense Reimbursement & In-Kind Donation Policy and Form	Lacey Anne



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7:40	Board Development: Board Education	Update on Up & Coming Food Co-op Conference Review results of Capacity Survey	All Praveen
8:00	Board Business: Lease	Discuss the lease with the Innovation Center	Lacey
8:15	Looking Ahead: Review Board Calendar & next meeting(s)	Review next month's calendar Review draft agenda for April	Anne All
8:30	Closing: Review decisions Adjourn	Discuss and agree on what we accomplished Officially end meeting	Lacey