



MEETING AGENDA
Whitewater Grocery Co
Board of Directors

When: June 09, 2020 5:30PM - 7:30PM
Where: [Zoom Meeting](#)

Invited: All Owners of the Whitewater Grocery Co. and their elected board

Mission & Vision: We are your (future) friendly neighborhood grocer supporting fresh and local products.
We value:

- community ownership
- quality customer service
- welcoming everyone
- a lively learning and gathering space
- sustainable practices: people, planet, profit

Meeting Intention: to review policies, educate the board on calling our owners, and move our project forward.

Time	Topic	Board Action or Outcomes	Leader(s)
5:15	Gather, Socialize, Settle	Please be online by 5:15 to test your tech and make sure we can start on time with everyone present. Share and listen; make our readiness known. Enjoy time together and settle in by 5:30	
5:30	Preliminaries: Call to Order Mission and Intention Guests Agenda Review	Officially start the meeting. Shared understanding of our co-op's mission and tonight's purpose. Welcome guests and offer time for comments (3 minutes per Owner). Approve the agenda; decide on any changes.	Lacey
5:40	Consent Agenda: Approve minutes	Accept and enter into record our previous meeting's minutes	
5:45	Accountability: Check on progress of Action Items	Does anyone need help with their assigned tasks ahead of the next meeting?	Lacey / Anne
5:55	Administrative: Policy Review	Review and approve updates to the following policies: Board Policies A, C1-C8 Succession Planning Policy Outreach and Ownership Charter	Lacey leads. Everyone please review these policies ahead of the meeting.
6:05	Timeline Update	World premier of our timeline education video	Lacey



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6:15	Board Development: Education	Outreach to our existing owners (update on our calling campaign pilot and learning from COVIDideo series) Training board members to make Owner Calls	Katy
7:25	Looking Ahead:	Review agenda for next meeting	Lacey
7:30	Closing: Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting Goodbye and Good Job!	Lacey

DRAFT OF NEXT MONTH'S AGENDA (JUNE 22 - Agenda 2)

Agenda 1 (early month meeting) is policy, governance, and board development/education.

Agenda 2 (mid-late month meeting) is committee check-ins, board business, and accountability.

These can be flexible depending on the needs of the Board at that time.

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5:15	Gather, Socialize, Settle	Please be online by 5:25 to test your tech and make sure we can start on time with everyone present. Share and listen; make our readiness known. Enjoy time together and settle in by 5:30	
5:30	Preliminaries: Call to Order Mission and Intention Guests Agenda Review	Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose Welcome, set expectations for meeting participation, allow for comments Approve the agenda; decide on any changes	
	Consent Agenda: Approve minutes	Accept and enter into record our previous meeting's minutes. Accept and approve committee reports and/or president's report	
	Financial Report	Discuss and accept dashboard and treasurer's report	
	Committee Updates	Any requests for updates from committees? - F&L Update on WCF Meeting	
	Accountability: Check on progress of Action Items	Does anyone need help with their assigned tasks ahead of the next meeting? What has been achieved?	
	Board Business:	Review and approve MOU from UWW regarding CEC	



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		Review and approve Needs Assessment and Task List	
	Looking Ahead:	Review Calendar for next month Review draft agenda for next month	
	Closing: Review decisions & tasks Adjourn	Discuss and agree on what we accomplished Officially end meeting	