



When: August 24, 2020 5:30PM - 7:00PM
Where: Zoom Meeting

Invited: All Owners of the Whitewater Grocery Co. and their elected board

Mission & Vision: We are your (future) friendly neighborhood grocer supporting fresh and local products.

We value:

- community ownership
- quality customer service
- welcoming everyone
- a lively learning and gathering space
- sustainable practices: people, planet, profit

Meeting Intention: the intention of tonight's meeting is to provide updates to the board on the planning of the annual meeting and election, to hear from our Outreach and Ownership team on their research around more accessible Ownership in our co-op, to reach consensus around the goals of our bylaws and future board policies, and to check in on our timeline to assess our progress.

Agenda 1 (mid-month meeting) is policy, governance, and board development/education.

Agenda 2 (late-month meeting) is committee check-ins, board business, and accountability.

These can be flexible depending on the needs of the Board at that time.

| Time | Topic | Board Action or Outcomes | Leader(s) |
|------|---|---|-------------------------|
| 5:15 | Gather, Socialize, Settle | Please be online by 5:25 to test your tech and make sure we can start on time with everyone present. Share and listen; make our readiness known. Enjoy time together and settle in by 5:30 | |
| 5:30 | Preliminaries: Call to Order Mission and Intention Guests Agenda Review | Officially start the meeting Shared understanding of our co-op's mission and tonight's purpose Welcome, set expectations for meeting participation, allow for comments Approve the agenda; decide on any changes | |
| 5:35 | Consent Agenda: Approve minutes | Accept and enter into record our Aug. 11 meeting minutes Accept and enter into record the Committee Reports | |
| 5:40 | Committee Check-Ins: Board Development Annual Meeting Committee Outreach & Ownership | Election Update (10 Min.) Annual Meeting Planning Update (10 Min.) Equitable and accessible Ownership shares (15 Min.) | Jo Vicki Katy |



MEETING AGENDA
Whitewater Grocery Co
Board of Directors

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| 6:15 | Board Business: | Bylaws Eligibility & Transferability Agreement Statements (15 Min.) Timeline Discussion/Check-In (15 Min.) | Jen Lacey |
| 6:45 | Accountability: Check on progress of Action Items | Does anyone need help with their assigned tasks ahead of the next meeting? What has been achieved? | |
| 6:55 | Looking Ahead: | Review agenda for next meeting | |
| 7:00 | Closing: Review decisions & tasks Adjourn | Discuss and agree on what we accomplished Officially end meeting | |

Draft Agenda for September 8

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| Consent Agenda: Approve minutes | | |
| Administrative: Policy Review | | |
| Administrative: Treasurer's Report | Review and enter into record the Dashboard, Budget and Monthly Expenses | |
| Accountability: Check on progress of Action Items | Does anyone need help with their assigned tasks ahead of the next meeting? What has been | |



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| | <p>achieved?</p> <p>Monthly report on our three milestones. How can we move the project forward this month?</p> | Lacey |
| <p>Board Education: Learn and grow</p> | <p>How White Supremacy can affect organizations</p> | Katy |
| <p>Looking Ahead: Plan</p> | <p>Review agenda for next meeting</p> | |
| <p>Closing: Adjourn</p> | <p>Discuss and agree on what we accomplished Officially end meeting</p> | |