

EXAMPLE
DO NOT COMPLETE – FOR ONLINE VIEWING ONLY

Agency Agreement

Date:

Parties:

Mr Harrison Burkitt of 201/332 Pitt St, Sydney NSW 2000 (Agent)

----- (Member)

Member information

At the date of this Agreement the Member holds at least one ordinary share of: **<relevant company>**

Signing party

Name of person accepting this Agreement: -----

Phone: -----

Email: -----

Terms of agreement:

1. The Member authorises the Agent to sign and lodge on behalf of the Member, as the Member's agent, notice of resolutions and statements in support of the resolutions for Annual General Meetings (**AGMs**) to be held during calendar year 2020 for the company or companies listed above, in which the Member holds at least one ordinary share and is entitled to vote at that AGM.
2. The resolutions and supporting statements are available at the GIVE A DAM (Colong Foundation for Wilderness Ltd) website (www.giveadam.org.au) and were made available during the online acceptance process.
3. The Member understands and supports the resolutions and supporting statements and wishes to lodge them.
4. The Member authorises the Agent to amend, withdraw or otherwise vary resolutions and statements in accordance with the Agent's judgment and in accordance with the goal of achieving the best outcome for corporate governance. The Agent may negotiate with the company or companies about the resolutions and supporting statements. The Agent may elect not to lodge the resolutions and supporting statements.
5. This Agreement is valid from the time it was accepted online.

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6. The Member will notify the Agent in writing as soon as practicable if the Member ceases to hold at least one ordinary share in the relevant company prior to its 2020 AGM.
7. The Agent or the Member can terminate this agreement at any time in writing. However in the event of termination this Agreement will remain valid for any authorised actions relating to the resolutions and supporting statements prior to termination.
8. By entering into this Agreement the Member understands that the Agents are acting in their employment, directorship or contractual arrangement with the Colong Foundation for Wilderness Ltd. The Member benefits from the Agent's expertise in seeking to improve the corporate governance of the company or companies. In exchange the Agent supports Colong Foundation for Wilderness Ltd objectives to improve corporate governance of the company or companies.
9. The Member acknowledges that the Agent:
 1. may provide information about the Member provided in this Agreement to the company or companies, including this Agreement itself, upon lodging any resolution or supporting statement on behalf of the Member;
 2. may seek additional information from the Member (or signing party) to verify the Member's shareholdings in the relevant company, if reasonably required to do so by the relevant company or share register.
10. The Agent will otherwise seek to maintain confidential the information provided by the Member and (if relevant) the Member's duly authorised representative in accordance with the Colong Foundation for Wilderness Ltd privacy obligations.
11. The Member and Agent expect the company or share register to rely on this Agreement and any relevant electronic communications as conclusive evidence that:
 1. this agency Agreement has come into effect;
 2. this agency Agreement has not been revoked; and
 3. the right or power being exercised or being purported to be exercised is properly exercised and authorised.

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12. By accepting this agreement you agree:

- a) You are the Member, or you are otherwise duly authorised to act on behalf of the Member named above;
- b) You have read, understood and agreed to propose the resolutions;
- c) You are entering into a legally binding agency agreement;
- d) You have read, understood and accepted the terms of this Agreement by this electronic method and agree to receiving electronic correspondence from the Colong Foundation for Wilderness Ltd;
- e) This electronic acceptance has the same effect as if you had signed a hardcopy version of the agency Agreement;
- f) You expressly consent to acceptance, other than by signature on hardcopy, in accord with any relevant law *including s 9(1) of the Electronic Transactions (Victoria) Act 2000* or other state equivalents.

Agreed to by or on behalf of the **Member** by -----

Date: -----

Agreed to by

**Harrison Burkitt, Colong
Foundation for Wilderness
Ltd**

Date: