



Worker Justice Center *of New York*

The Worker Justice Center of New York pursues justice for those denied human rights, with a focus on agricultural and other low-wage workers, through legal representation, community empowerment and advocacy for institutional change. The organization is currently seeking to hire a full-time Case Manager to join its Survivor Services program. The position will be located in WJCNY's Rochester, New York office.

Job Title: Survivor Services Case Manager

Supervisor: Survivor Services Director

Working Hours: 35 hours per week

Compensation: WJCNY offers a generous comprehensive benefits package, including health and dental insurance, paid sick and vacation time, and retirement savings contributions.

Competitive salary is commensurate with experience and based upon a union-negotiated compensation scale.

Job Summary: The Survivor Services Case Manager will focus on providing case management services to victims of domestic and sexual violence and/or human trafficking, with an emphasis on immigrant women who work in agriculture and low-wage industries. The primary role of the Survivor Services Case Manager is to ensure access to comprehensive and culturally competent human services. Through effective advocacy for these services, the Survivor Services Case Manager will create strong community collaborations with survivor-specific service organizations in order to ensure a quality, community response to domestic and sexual violence and trafficking against migrant, seasonal, immigrant, and non-immigrant farmworker women, and trafficked persons.

Job Requirements:

- Conduct intake and service needs assessments with potential or identified survivors of domestic abuse, sexual abuse and human trafficking with a trauma-informed approach.
- Create a comprehensive service plan tailored to each individual client's legal, social, health, language, and cultural needs.
- Deliver all identified services needed by the client, including safety planning, victim advocacy, crisis intervention, service assessments, court accompaniment and advocacy, law-enforcement accompaniment and advocacy, public assistance applications, referrals to appropriate legal, long-term support services, shelter, health/mental health screening/treatment, and ESL, and coordination of support services both on-site and with community partners.
- To aid in the facilitation of referrals for services, build and maintain relationships

with local and regional social services, legal services, law enforcement agencies and court-appointed support programs, and participate in various local domestic violence councils

- Collaborate with WJCNY's attorneys to assist clients eligible for legal remedies concerning immigration status or workplace rights violations.
- Provide ongoing client assistance and support to ensure adequate access to services.
- Build and maintain relationships with local and regional social services, legal services, law enforcement agencies and court-appointed support programs, and participate in various local domestic violence councils, to aid in the facilitation of referrals for services.
- Assist in conducting outreach activities when needed. Develop and conduct trainings upon request for victims and survivors and social, legal and law enforcement agencies concerning identification and support of victims and survivors of domestic and sexual violence and human trafficking.
- Keep regular, detailed client reports and complete required bi-annual grant reporting.
- Participate in organizational fund-raising activities as needed and requested.

Qualifications:

- MSW preferred but not required; applicants with a combination of lived experience and work experience in the social work, refugee, and/or human services area will be considered.
- 1 to 3 years' experience providing direct human services to victims of violence or trauma.
- Written and oral fluency in Spanish and English (*REQUIRED*).
- Ability to demonstrate sensitivity to the cultural/ethnic diversity of the service population and to be sensitive to the needs of special immigrant populations with varying legal statuses.
- Ability to work in a multi-cultural setting, communicate and build rapport with survivors from a variety of ethnic and religious backgrounds and lifestyles.
- Ability to work cooperatively with clients, colleagues, law enforcement, management, and the public.
- Excellent verbal and written communication skills, interpersonal skills and organizational skills.
- Flexible schedule to meet client safety needs.
- Ability to meet short timelines, under pressure.
- Proficiency in Microsoft Office 365. Experience with case management software; specific experience with Legal Server is a plus but not required.
- Valid New York State driver license, reliable vehicle and legally-mandated automobile liability insurance.

To apply, please submit a cover letter and resume to Survivor Services Director, Cheryl Gee, by email at cgee@wjcnyc.org.

WJCNY is an equal opportunity employer and encourages all applicants regardless of race, sex, disability, religion, national origin or sexual orientation. WJCNY is an affirmative action employer and encourages applicants from women, people of color, persons with disabilities and lesbian, gay, bisexual and transgender individuals.