

WSCO Board of Directors Meeting Notes
Monday, February 22nd
6:30-8:30 pm 209 Page St. W.

Agenda

1. Call to order
2. Welcome and public Comments
3. Consent agenda
 - a. January minutes
 - b. February Agenda
 - c. Letters of Support
 - i. RDLU
 - ii. WSS
 - iii. HEJ
 - d. Separation Letter
4. Budget Approval
 - a. Discuss and approve 2018 budget
 - b. Immediate plans for fundraising
5. Draft Board Work Plan
 - a. Revise draft Board work plan
6. Fundraising Discussion
 - a. Brainstorm plan for upcoming fundraising
7. Executive Director Updates

Meeting Notes

1. Call to order: 6:36
2. Public Comments
 - a. No public comments
3. Consent agenda
 - a. January minutes
 - b. February Agenda
 - d. Separation Letter: asked member not to come to events any longer, lawyers solidified language for agreement in regards to Neumann's resigning of membership
What happens if she does come to a wSCO mtg..she would be asked to leave
There is yet to be a final letter sent to us..attorney is looking to put language around disparaging comments about WSCO
She has not yet signed. Lawyer is strengthening language.
Striking from the consent agenda because it is going to change
Motion to strike: Kareem, seconded by Krysten

Vote: unanimous

Motion to consent agenda :Kareem seconded Nick, vote unanimous

4. Budget Approval

c. Discuss and approve 2018 budget

Getting more consistent on how we code the budget. Propel is going to help with that. Propel proposal, nonprofit assistant fund, offer portfolio of nonprofit financial assistance and management. Looking at going to them for bookkeeping and accounting services. Great opportunity for us, will cost less than what we were paying for bookkeeping and accounting. Goal is to begin working with them in March.

\$3700 left from EPA, not captured in 2017 budget.

We have an operating deficit of around \$7,000

Meeting set up at Cherokee bank to secure a line of credit for gap funds, asking for 30K, secures a few payrolls

By April 1st have 5K left

2018 Budget: developing grant calendar, Individual donor asks for local businesses, goal is 30K

Applying for grant for fundraising proposal to diversify funding

How much is good to keep in savings? It looks low to end the year with about 10K in savings/ 6 months operating would be ideal to keep in savings, it's usually a board decision

Needs to have concerted effort among board to fundraise

Plan for checking in and having concrete plan for fundraising in order to take on risk of this budget

Need to look at what point we decide to reduce expenses. What's our timeline

We need to take on more of the work in grants rather than spending so much money on consultants

Will meet with Propel to get suggestions for when we need to make critical decisions around expenses

Taking out Dia de los muertos event from the budget in effort to reduce program expenses

Treasurer suggests to not spend money on an audit this year

Motion to approve the budget pending review in 2 months, JJ seconds

Motion passes with unanimous vote

Should approve budget in November or December for this year

d. Immediate plans for fundraising:

5. Draft Board Work Plan: three key pieces for board to focus on 1) policy revision 2) fundraising 3) community engagement

Board should go into schools and connect with youth and their parents, make sure they are aware of what WSCO does

Do a half year check in regard to financial work or plan, make sure we're on track, 6th month review to our work plan

Make fundraising a standing committee

Amending to make fundraising committee an open, standing committee, Kareem seconds, unanimous vote

Motion to approve this as our work plan Krysten, seconded by JJ, unanimous vote to approve

Fundraising: Kareem, Chue, Krysten

Policy and Procedures: Nick, Craig

Community Engagement: Joanna, Kareem, JJ, Chue

e. Revise draft Board work plan

6. Fundraising Discussion: contribute with network, time, funds. Anyone on board with relationships with local businesses that can help reach out, brainstorming will happen in fundraising committee

f. Brainstorm plan for upcoming fundraising

7. Executive Director Updates: city council meeting, ask to write thank you letters to city councilmembers and asking them to do a double departure and revoke the alcohol license of El Alamo

February 28th community forum to look at SPPD use of force policy

Feb 27th, 6-9pm, engagement activities, Our Streets Our Stories, scorecard table at event

Motion to adjourn Nick, seconded by Kareem, unanimous vote

Attendance

1. Joanna Lowry
2. Craig Willford
3. JJ Bermeo
4. Nick Johnson
5. Jen Crea
6. Krysten Ryba-Tures
7. Joy Sorensen Navarre
8. Nancy Paez
9. Kareem
10. Chue Chang
11. Signe Hushagen (alternate)
12. Leah Porter