

## **RULES OF PROCEDURE FOR YUKON LIBERAL PARTY CANDIDATE NOMINATION MEETINGS**

These Rules of Procedure are established by the Executive of the Yukon Liberal Party pursuant to the provisions of the Yukon Liberal Party Constitution and Bylaws.

### **Definitions**

For the purpose of these Rules:

**“Candidate”** means a person nominated to be a candidate in a territorial election pursuant to the procedures set out in the Yukon Liberal Party Constitution and the procedures set out in these Rules.

**“Election”** means any territorial general election or territorial by-election to elect a member or members of the Yukon Legislative Assembly.

**“Executive”** means the Executive of the Yukon Liberal Party.

**“Immediate Past Member”** means a person who was a member in good standing of the Yukon Liberal Party at any time during the one year immediately prior to the date of the nomination meeting at which the person seeks to vote and renews prior to the meeting time per the rules set by the nomination chair.

**“Meeting”** means a meeting of the members or of a constituency association (in accordance with the Yukon Liberal Party Constitution and Bylaws) called for the purpose of nominating a candidate for any election.

**“Member in Good Standing”** means a person who has paid his or her annual membership dues and otherwise complies in all respects with the constitution of the Yukon Liberal Party and provisions of these Rules.

**“Nominee”** means a person who desires to be a candidate for a riding and who meets the requirements of these Rules for seeking the nomination of a riding and has been approved by the Campaign Committee to participate in a nomination process.

**“Proxy”** means a valid proxy issued by the Party. Proxies are limited to two per person.

**“Resident”** Means any person who ordinarily resides in the Yukon.

### **Meetings**

The date, time and place of a candidate nomination meeting shall be announced by the Yukon Liberal Party Executive or a constituency association with the approval of the President of the Yukon Liberal Party, Campaign Committee and the Leader of the Yukon Liberal Party.

In order to be eligible candidates, all potential candidates must have been approved by Campaign Committee as per Section 45 of the Yukon Liberal Party Constitution.

If an Election Writ has not been issued, notice shall be given (normally through an ad in local newspapers) at least 14 days before the nomination meeting.

If an Election Writ has been issued, notice shall be given (normally through an ad in local newspapers) within 48 hours after the issue of the Writ and at least 4 days before the nomination meeting.

If an Election Writ is issued after notice of a nomination meeting has been given, the notice shall be canceled and give a new notice within 48 hours after the issue of the Writ and at least 4 days before the nomination meeting.

Nomination papers must be filed with the Executive at least 48 hours prior to the scheduled nomination meeting.

### **Eligibility to Vote**

To be entitled to vote, a person must be a member in good standing 7 days prior to the meeting. (If a meeting is held at 7:00 pm on the 30<sup>th</sup> day of the month a membership form must be turned into the Party President than later than 7:00 pm on the 23<sup>rd</sup> day of the month)

An immediate past member may vote at the meeting if he or she renews his or her membership at any time up to the scheduled start time of the meeting.

In addition to the other eligibility requirements set out herein, those eligible to vote shall:

- a) Be 14 years of age or over;
- b) Be a resident
- c) Ordinarily reside in the riding; and
- d) Not be a member of any other territorial political party.

### **Conduct of Nomination Meetings**

The meeting shall be chaired by the President of the Yukon Liberal Party or an individual designated by the President of the Yukon Liberal Party to chair a nomination meeting.

It is the duty of the meeting chair to ensure that meetings are conducted in a fair, orderly and democratic manner.

The meeting shall be called to order at the scheduled time. The Chair may extend the time for acceptance of membership renewals, if in his or her full discretion it is expedient and in the best interests of the Yukon Liberal Party to do so.

The chair may appoint a secretary, a timer, and a returning officer for the meeting or delegate such authority as appropriate.

Each candidate seeking the nomination shall be nominated and seconded by a member in good standing who normally resides in the riding.

Each nominator shall be entitled to speak on behalf of the nominee for a period of three minutes each seconder shall be entitled to speak on behalf of the nominee for a period of one minute.

Once nominations are closed, the nominees shall speak for a period not to exceed ten minutes, in an order to be determined by random draw by the chair of the meeting.

If there is only one nominee seeking the nomination for the riding, and where that nominee has the prior approval of the Leader of the Yukon Liberal Party, that nominee shall be acclaimed as the candidate for the riding.

If there is more than one nominee seeking the nomination for the riding, each nominee, who has the prior approval of the Campaign Committee and the Executive and Leader of the Yukon Liberal Party, may appoint a scrutineer to be present at the taking and counting of the ballots.

Balloting shall be done by a secret ballot and only those members in good standing who are present or who have provided a valid proxy, and who normally reside in the riding shall be eligible to vote. A proxy may be canceled in writing by the issuer at any time prior to a vote at a nomination meeting.

If, on the first ballot, no nominee receives a majority (50% plus 1) of the valid votes cast, the nominee receiving the lowest number of votes shall retire and another ballot shall be taken. In addition, any nominee not receiving 10% of the votes cast shall retire. Voting shall continue in this manner until one of the nominees shall have received the majority of the valid votes cast and shall thereby be elected as the candidate for the riding.

The chair shall announce the number of ballots cast, the number of ballots ruled invalid, and the name of the successful nominee only on the ballot which produces a 50%+1 nominee.

The chair has the authority to rule on all procedural matters arising during the course of the meeting.

The chair shall report to the Yukon Liberal Party Executive the results of any election within 24 hours, together with written particulars of any actual or alleged objections or irregularities within 72 hours, as well as particulars of any ruling concerning the eligibility of nominees or members.

Any nominee or member of the Yukon Liberal Party who disputes any decision made under these Rules shall have a right of appeal to the Executive in writing within 48 hours of the convening of the meeting, and the decision of the Executive shall be final.

Rules adopted by Yukon Liberal Party Executive January 29, 2015 and shall be used by all riding associations without exception.