

### About the Program

The Young Nonprofit Professionals Network of Chicago (YNPN Chicago) offers the area's most affordable, select leadership training program for nonprofit professionals. Over a period of ten months, a cohort of up to 15 promising mid-career nonprofit professionals and managers learn from experienced facilitators, executive mentors, and each other. Through a syllabus rooted in skill building and reflective learning, the Leadership Institute develops future leaders for the Chicago nonprofit and public service sectors.

### Program Model

The Leadership Institute is a 10-month intensive cohort program that runs from January through October. It begins with an orientation and concludes with a final capstone project. Features of the program include:

- Eight monthly three-hour sessions with guided peer learning and activities that allow participants to apply what they have learned in the session
- Guest presentations from local nonprofit leaders
- Monthly one-on-one meetings with a mentor
- Access to materials that enhance awareness of best practices and current trends in the nonprofit sector

### Ideal Participants

This program targets mid-level professionals (5-7 years experience) who currently have responsibilities that include managing people and a variety of projects. To be successful, participants should have the support of their current employers, which includes having time off to attend monthly sessions and having the opportunity to apply new skills in the workplace.

The program is open to all Chicago professionals who currently work in the nonprofit/social sector. YNPN Chicago membership is not a requirement to be eligible for Leadership Institute; however, preference will be given to applicants who demonstrate engagement with YNPN Chicago through membership and/or event attendance.

### Participant Expectations

Participants are expected to attend all sessions and actively engage in group conversations, complete course assignments, and meet with their mentors on a monthly basis. Further, all participants are expected to contribute to the capstone project. This will entail working as a group to develop solutions for a local nonprofit organization who is experiencing challenges related to strategic growth and presenting those solutions at the final monthly session.

## Meeting Location and Dates

In 2019, all meetings will be held on Fridays at Forefront (208 S. LaSalle St., Suite 1540) from 9:00 a.m. to noon. Participants are expected to attend all monthly sessions, which begin in January and go through October.

2019 Leadership Institute sessions will be held 1/11, 2/15, 3/8, 4/12, 5/31, 6/21, 7/12, 8/9, 9/13, and 10/11.

## Application Process

All applicants will be asked to submit an online application along with a resume and letter of reference/support by **11:59 p.m. on Friday, November 30, 2018**. Your letter of reference should be no more than one page in length and should be provided by your current/immediate supervisor. We encourage you to ask your supervisor to provide examples of your leadership qualities, input on your growth potential, and how they feel you would contribute to and benefit from this program.

Applicants will be notified in mid-December if they have been selected.

### Before Applying:

- Please note: You will only be able to access your online application **one time** through SurveyMonkey. The system will also require you to complete most questions before proceeding. We **highly recommend** that you preview our application and prepare your answers in a separate document before beginning your submission. You will not have access to your application after submission.
- Have PDF copies of your resume and letter of reference available. You will be asked to upload both before submitting your application.

**Ready to begin your application?**

2019 YNPN Chicago Leadership Institute Application

About You

\* 1. Personal Contact Information

Name	<input type="text"/>
Address	<input type="text"/>
Address 2	<input type="text"/>
City/Town	<input type="text"/>
State/Province	<input type="text" value="-- select state --"/>
ZIP/Postal Code	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

\* 2. Work Contact Information

Title	<input type="text"/>
Organization	<input type="text"/>
Address	<input type="text"/>
Address 2	<input type="text"/>
City/Town	<input type="text"/>
State/Province	<input type="text" value="-- select state --"/>
ZIP/Postal Code	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

\* 3. I prefer to be contacted at:

Home  Work  No Preference

\* 4. How long have you served in your current position? (list months and/or years)

\* 5. How long have you worked in the nonprofit/social sector? (list months and/or years)

## More About You

\* 6. Describe the responsibilities of your current position.

*50 words or less*

\* 7. Why are you interested in participating in YNPN Chicago's Leadership Institute at this point in your career?

*250 words or less*

\* 8. What do you see yourself contributing to the Leadership Institute program?

*250 words or less*

\* 9. How do you see yourself contributing to Chicago's nonprofit/public agency sector over the next 10 years?

*150 words or less*

\* 10. What are your expectations of the program?

*50 words or less*

\* 11. Describe your dream job.

*50 words or less*

\* 12. What previous professional/leadership development opportunities have you sought out? Which were most helpful and why?

*150 words or less*

13. *OPTIONAL*

Do you have any other comments or information that would be helpful in reviewing your application? What else should we know about you?

2019 YNPN Chicago Leadership Institute Application

Supplemental Materials

\* 14. Resume

Please upload a current PDF copy of your resume.

Choose File

No file chosen

\* 15. Letter of Reference/Support

Please upload a PDF copy of your letter of reference/support.

Choose File

No file chosen

**Please note:** The letter of reference should be no more than one page in length and should be provided by your current/immediate supervisor.

We encourage you to ask your supervisor to provide examples of your leadership qualities, input on your growth potential, and how they feel you would contribute to and benefit from this position.

2019 YNPN Chicago Leadership Institute Application

Optional

**Deciding not to answer the following questions will not impact YNPN Chicago's decision regarding your application.**

16. How did you hear about this opportunity?

- |  |   |
|--|---|
| <input type="checkbox"/> YNPN Chicago newsletter   | <input type="checkbox"/> I attended a YNPN Chicago event                  |
| <input type="checkbox"/> YNPN Chicago website      | <input type="checkbox"/> Social Media (Facebook, Twitter, LinkedIn, etc.) |
| <input type="checkbox"/> YNPN Chicago board member | <input type="checkbox"/> Online Search (Google, Bing, etc.)               |
| <input type="checkbox"/> Friend or colleague       |   |
| <input type="checkbox"/> Other (please specify)    |   |

**Note:** The following question is being asked to ensure that YNPN Chicago is being intentional about our commitment to equity, diversity, and inclusion. Information like this helps us track the demographic information of our program participants--however, it is optional. Deciding not to answer will not impact YNPN Chicago's decision regarding your application.

17. Do you identify as a member of an underrepresented group in the nonprofit sector, particularly with regard to representation in leadership roles (e.g. race/ethnicity, gender, ability, etc.)?

- Yes  No

If you answered yes to the question above, please provide additional information.

## 2019 YNPN Chicago Leadership Institute Application

### Please note:

**All Leadership Institute session will be held at Forefront (208 S. LaSalle St., Suite 1540) from 9:00a.m to noon. Participants are expected to attend all sessions. Dates for the 2019 Leadership Institute are as follows:**

Friday, January 11, 2019  
Friday, February 15, 2019  
Friday, March 8, 2019  
Friday, April 12, 2019  
Friday, May 31, 2019  
Friday, June 21, 2019  
Friday, July 12, 2019  
Friday, August 9, 2019  
Friday, September 13, 2019  
Friday, October 11, 2019

To submit your completed application, click "done" below by Friday, November 30, 2018 at 11:59 pm. Late or incomplete applications will not be accepted.