



YNPN Des Moines has an opening for a Marketing Co-Chair to serve on its Board of Directors. The two-year term is effective until June 30, 2020. Interested applicants should submit the application below to info@ynpndesmoines.org, with "Board Application" in the subject line.

Board Member Application

Name _____

Primary Email _____

Secondary Email _____

Phone Number _____

Organization/Company _____

Title _____

Mailing Address _____

Please mark which board position you are applying for:

(If you would like to be considered for more than one position, please rank your preference for each position with 1 being your first choice, 2 being your second choice, etc.)

___ Chair ___ Co-Chair, Membership

___ Vice Chair ___ Co-Chair, Marketing

___ Secretary ___ Co-Chair, Programming

___ Treasurer

___ At-Large Member

Please provide a brief response to each of the following questions.

1) Tell us about the skills, background, and expertise you will bring to the YNPN Board.

2) What other organizations and/or leadership roles are you currently invested in?

3) How have you been involved with YNPN thus far?

4) YNPN promotes an efficient, viable, and inclusive nonprofit sector that supports the growth, learning, and development of young professionals. Share with us 2-3 opportunities or initiatives you think could advance the growth of this organization within the Greater Des Moines community.

5) In reviewing the roles and responsibilities of a position on the YNPN Board (attached), do you feel as though you would be able to fulfill such a commitment if given the opportunity to serve?

_____ Yes _____No

6) Comments or questions (c'mon, you can brag a little more).

Please submit completed applications to info@ynpndesmoines.org



YNPN DES MOINES BOARD OF DIRECTORS ROLES AND RESPONSIBILITIES *Information pulled from YNPN Bylaws updated 8.24.15. Revisions to be considered at May 2018 Board meeting*

The Board of Directors is the primary governing entity of YNPN Des Moines. The Board of Directors is primarily responsible for shaping the vision and direction of the organization, and otherwise ensuring that the mission of YNPN Des Moines is fulfilled. The Board will maintain consistent contact with YNPN National, and will work with the Committees to establish YNPN Des Moines within the local nonprofit community, recruit and retain members, and plan and execute all of YNPN Des Moines' events, programs, and services.

Size: The Board of Directors will consist of no fewer than 5 and no more than 13 members.

Positions: The Board of Directors will consist of four Officers: a Chair, a Vice-Chair, a Secretary and a Treasurer. The remaining Board Members will serve as Chair or Vice-Chair of a committee, with one At-Large board member. Ex-Officio members may also be appointed to the board. Board Member responsibilities, recommended skills and approximate time commitment will be as follows:

Chair: The Chair conducts Board of Directors meetings as described in Section 3.1. The Chair, or her/his designee, serves as the official spokesperson of YNPN Des Moines.

Vice-Chair: The Vice-Chair supports and acts in the place of the Chair in the event of the Chair's absence, including, but not limited to, conducting Board of Directors meetings and speaking to the media. The Vice-Chair serves as Chair of the Executive Committee.

Secretary: The Secretary is responsible for recording minutes and distributing them to the membership as described in Section 3.6.

Treasurer: The Treasurer is responsible for organizing and supervising the finances of YNPN Des Moines.

At-Large Board Member: The At-Large Board member serves as a liaison to YNPN National and participates in the Executive Committee. The At-Large Board member may also Chair Ad-Hoc committees as necessary, including but not limited to the Nominations Committee.

All Officers and At-Large Board Members are responsible for attending Board of Directors Meetings and participating in Board votes.

Ex-Officio Members: Ex-Officio members are community leaders and stakeholders who provide additional insight and perspective. Ex-Officio members are responsible for attending Board of Directors Meetings, but may not participate in Board votes.

Terms: The term of service for the Board of Directors shall be as follows:

At-Large Board Member: The term of service for \ Board Members will be two years. No At-Large Board Member may serve more than three consecutive terms.

Officer: The term of service for these positions will be one year, and no Officer may serve more than two consecutive terms per officer position.

Ex-Officio: The term of service for an ex-officio board member will be one year, with no term limit. Ex-Officio terms of service are not included in the calculation of time served for At-Large and Officer positions.

Selection of Board Members for A Full Term: Directors will be selected to the Board of Directors by a process of application and nomination as described in Section 4.6.6.. Ex-officio members may be appointed to the board by a two-thirds majority vote.

Vacancies: If a Board Member's position (Officer or Non-Officer) becomes vacant for any reason other than the expiration of a scheduled term, a Nominating Ad-Hoc Committee will convene and fill the position for the time remaining until the next general election, using the same procedures as for a scheduled Non-Officer vacancy. When calculating terms for Board Members who have already served, or individuals interested in serving as Board Members after the expiration of the partial term, the partial term will not count toward the three-term limit.

Financial Commitment: Board Members commit to contribute or successfully solicit \$50 in donations within the first 30 days of each fiscal year served as a Board Member. This amount may be reduced in cases of financial hardship upon approval by the Chair or Treasurer. Failure to meet this obligation is grounds for termination as described in Section 2.10.

Eligibility: Anyone who is currently a Member in good standing, as described in Section 5.3, is eligible to apply for service as a Board Member.

Resignation: Any Board Member who chooses to voluntarily resign from the Board of Directors must submit a written letter of resignation by mail or email to the Chair at least one month prior to the date the resignation is to take effect.

Termination: If a Board Member misses three or more board meetings in a year, or otherwise fails to fulfill the responsibilities of the position, the Board may terminate that Board Member from the Board. A motion for termination may be made by any Board Member when the Board is in Executive Session, as described in Section 3.8 of the organizational by-laws. Removal of a Board Member requires a vote of at least 75% of the Board Members present. Board Members whose terms are terminated are ineligible to be re-elected to the Board.