



Month Board Meeting

September 7, 2017

5:30pm – 7:30pm

Minnesota Council of Nonprofits

<u>Attendees</u>		<u>Absentees</u>
Lindsay Bacher	LaCora Bradford Kesti	Amanda Bingham
Sandra Boone	Cara Luebke	Matt Dreier
Kevin Bruins	Sara Parcerro-Leites	Ruth Hamberg
Sarah Crumrine	Kristin Skaar	Kathleen Smith
Danielle Gangelhoff	Tom Zimmerman	Cole St. Arnold

Committee Check-In

What's one thing you're excited about in the last month, and what's one thing you could use help with from the board?

- **MemComm**
 - Excited about: Electing Ruth as our 2018 Communications Chair! Go Ruth!!!
Need help with: Finalizing [GTMD plans](#) and contacting [possible GTMD match donors](#).
- **GovComm**
 - Excited about: Electing Kevin as our 2018 GovComm Chair - Congrats Kevin!!!
Need help with: Please send any resources you know of around consensus and giving/taking feedback to Danielle
- **ProComm**
 - Excited about: New ProComm chair Kristin!
 - Need help with: Forming a Mentorship Advisory Council and volunteers for September Event
- **EYLI**
 - Excited about: Starting to recruit new people to run EYLI cohort 4!
 - Need help with: Anyone want to join the planning team?

Official Business/Discussion

- Vote on [August Meeting Minutes](#) - **Approved**
- Overview of 2018 Board & Committee Leadership
 - Chair: Sarah Crumrine
 - Vice Chair: Cole St. Arnold
 - Secretary: Sandra Boone
 - Volunteer Manager: Sara Parcerro-Leites
 - Governance Chair: Kevin Bruins
 - Programming Chair: Kristin Skaar
 - Comm Chair: Ruth Hamberg
 - Membership Chair: *Open*
 - Treasurer: *Open*
 - National Liaison: *Open*
- Election of 2017 Volunteer Manager
 - Amanda resigned from volunteer manager position (she will remain an At-Large Board Member)
 - Nomination: Sara Parcerro-Leites
 - **Vote: Sara Parcerro-Leites**
- [Programming Calendar](#) for rest of year
 - September Networking, October Five Minutes in Hell, December Ugly Sweater
 - May do an elections-related event in November
- Follow-up from National Conference
 - 150 Chapter Leaders attended
 - 100-200 other members attended the general day
 - State of the Network was given
 - National focuses on how to support local chapters
 - Racial Equity Training coming for Chapter Leaders
 - General tone: There are good things happening, but there is a lot of things that need to be done.
 - Future Strategic Planning Coming
 - Direct support for local chapters
 - Strong advocate for our values and items important to the nonprofit sector
 - Next year's conference will be in Indianapolis
- Overview of 2018 Budgeting Process
 - [Current budget](#)
 - Need to approve FY18 budget by end of the year
 - Board needs to discuss 2018 Fundraising Plan so we know how much we can budget (this would, preferably, happen at the October Board Meeting)
 - Full plan (including deadlines) is available [here](#)
 - October
 - Board discusses priorities and identify any new programs/spending activities
 - Committees talk about ideas and create draft committee budget

- November
 - Board and Committees review preliminary budget and give feedback
 - December
 - Board approves final FY18 budget
 - [Give to the Max Day Communications](#)
 - Current GTM Team: Kristin Skaar, Sarah Crumrine, Pie Paulson
 - Give to the Max Day: November 16
 - YNPN-TC Theme: GIF to the Max Day!
 - We will use the GiveMN platform and use our donation page as a backup
 - We will raise funds for General Operating Expenses (rather than restricted funds for a specific item), but we will highlight specific initiatives like our new mentor program
 - Ask previous board members and other local influences for [matching](#)

Check-In on Straggles

- GovComm
 - DIA Action Force: Has a chair; meetings on hold
 - Self evaluation: Have draft, will be looked at next meeting
 - Organizational Timelines: Elections timelines changed, looking at what other timelines need to be adjusted due to elections changes
 - Financial policies and procedures: Had financial training, board giving occurring
- ProComm
 - Partner with Three Diverse Groups for Events: Public Allies, Board Repair
 - Member Input: Preferred pronouns
 - Fundraising Event: Hasn't happened
 - Accessibility Plan: Talked about it
- MemComm
 - Partnership for Diverse Membership: 3 out of 5 events held in partnership
 - Welcoming Best Practices: Plan developed, basic practices sent to Cafe Conversation facilitators
 - Fundraising Strategy: Give to the Max Day plan being developed
 - Sector Shaping Piece: Discussed what this meant, board has had discussion about strategic use of statements

Board Recruitment Process & Next Steps

- The Elections Task Force had its first meeting where they discussed what the Board will need next year
- 9 members of the current board are returning next year
- We brought on 7 new members last year
- Email Sarah/Kevin if you have suggestion for where to recruit diverse board members and skills you think board will need next year

- All Board Members and members of the committee will be given access to a separate Wiki where they should review and leave comments about the applicants
- Application will open in September
- Recommending recruiting 6-10 new members - ***Vote: Approved***

Strategic Plan Discussion

- Current plan is [here](#)
- See [separate notes from discussion](#)
- LaCora is now taking lead on Strategic Plan
- Committees will discuss the draft at their September-October meetings
- Strategic planning committee will meet in October to review notes and make a new draft
- Next draft to be presented to the board in November

Official Business & Wrap-Up

- Event Evaluations - ***Vote: Tabled Until Next Meeting***
- Looking Forward
 - Two events this month (Leadership Happy Hour and Ice Cream Social)
 - Start talking to people about Board Recruitment!

Officer & Chair Updates (Written updates)

- Chair & Vice Chair
 - Next Board Meeting: Thursday, October 5 at MCN
 - Reminder - Please connect directly with Matt and Sarah if you want to talk about Board Giving
- Treasurer
 - Review [budget-to-actuals](#) for your committee prior to the budgeting process
- Secretary
 - I've created a [board attendance tracking document](#). Check your information, and let me know if there are any mistakes.
 - Remember to add committee meetings and events to the YNPN Twin Cities Google calendar. Can do this directly or by sending an invite to info@ynpntwincities.org.
- Volunteer Manager
 - No update
- National Liaison
 - The next YNPN Chapter Congress call is September 21 at 7 pm CDT. Tom will be attending
- Membership
 - Currently brainstorming and setting next steps for more organizations to partner with for recruiting members. If you have a suggestion, tell us.
- Communications
 - Working on GTMD communications plans, assigned comms leads for September & October events, currently recruiting for a new Facebook lead.

- Governance
 - Finishing up our 2017 straggles and must-do's and following up on evaluations
- Programming
 - Working on a September event around an ice cream social, working to provide better accessibility
- EYLI Leadership Institute
 - We are starting to recruit current participants and get them involved in creating EYLI 4.0 so we are ready to start a new cohort in March. If anyone is interested in getting involved on the planning team, I would love to talk to you!

Recent & Upcoming Programs

- **Previous**
 - August: Cafe Conversations
- **Upcoming**
 - September 13: September Leadership Happy Hour
 - September 28: Ice Cream Social (More details to be announced)
 - October: 5 Minutes in Hell