



**Month Board Meeting**

January 4, 2018

5:30pm – 7:30pm

<u>Attendees</u>		<u>Absentees</u>
Biftu Takele	LaCora Bradford Kesti	Ken Lawrence
Cole St. Arnold	Laura Daugherty	Maggie Moran
Dan Frankenfeld	Laura Sherar	Sara Parcero-Leites
Jouapag Lee	Max Williams	
Kayla Farhang	Ruth Hamberg	
Kevin Bruins	Sandra Boone	
Kristin Skaar	Sarah Crumrine	

**Committee Check-In**

What's one thing you're excited about in the last month, and what's one thing you could use help with from the board?

- **GovComm**
  - *Excited about:* New 3rd Tuesday of every month meeting. 6-7:30 pm
  - *Need help with:* Gaining interest with volunteers. We have a lot of board support, but we want to make sure we are a representative committee for 2018
- **MemComm**
  - *Excited about:* Fabulous MemComm/ProComm combined potluck in December. #intercommitteecollaborationftw #wewillworkonthehashtag
  - *Need help with:* A few driven board members to take on leadership in the committee. AND people with strategic sense, creativity, ideas or simply curiosity to join our January meeting and set Communications Straggles for the year
- **ProComm**
  - *Excited about:* A great Ugly Sweater Happy Hour and the very complimentary email about it that Sarah received from an attendee.
  - *Need help with:* Planning a 2018 Programming planning session for late January/early February

## **Official Business/Discussion**

- Welcome new members!
- Vote on [December Meeting Minutes](#) - **Vote: Approved**

## **Board Member Specifics**

- [Committees](#)
  - New members should attend all of the committees and notify Sarah/Cole which committee will be their official committee
  - Returning members don't need to committee shop, but they should notify Sarah/Cole of their choice
  - First meetings are as follows:
    - GovComm: Tuesday, 1/16 of every month meeting. 6:00-7:30 p.m. at MCN (Meetings are always on the 3rd Tuesday of the month)
    - MemComm: Tue, 1/23, 6:00-7:30 pm at Common Roots Cafe (Future meeting date will be picked at this meeting)
    - ProComm: Thursday, 1/19), 6:00-7:30 at 2171 University Ave W, Suite 200, St Paul (Meeting are always on the 3rd Thursday of the month)
- [Events/Communications Leads](#)
  - Board members are encouraged to be event or communications lead at least once
- [Blogs](#)
  - Returning board members are already on the schedule, Managing Blog Editor will contact new Board Members
- [Mission, Vision, Values \(MVV\)](#)
  - Sarah will send email to the MVV person two weeks before board meeting
- Financial Fun - Bank account, reimbursements, board giving, etc.
  - For expenses/reimbursements: If something is tied to a specific committee, ask the committee chair to approve the expense. If it is a general item, ask Sarah/Cole/Ken
  - Board Giving: We ask for 100% board participation. We don't say a specific amount; just that it is something meaningful to you. You can ask for someone to donate on your behalf. If you have concerns about giving, contact Sarah/Cole.
  - More financial information is in the board binders
- [NationBuilder](#)
  - New members: Go [here](#) and check your email for directions to set up an account
- [YNPN Leaders Site](#)
- Open [positions](#) and how to apply: EYLI Liaison, National Liaison, Membership Chair
  - Check board binder for position descriptions
  - If you are interested in being EYLI Liaison or National Liaison, email Sarah/Cole a paragraph about why so we can vote at the next board meeting. This should be submitted in the next two weeks.
  - If you are interested in Membership Chair, email Sarah/Cole/Ruth a paragraph about why. This should be submitted in the next two weeks. You will then attend the February MemComm committee meeting where the committee members were elect the chair

## **Board Matrix of Responsibilities**

- In the past, it has been expected that board members will do “it all”
- We want all board members to get an experience that is valuable for them, so each board member should review the matrix to determine how they will be involved
- Contact Sarah, Cole, Kevin if you have questions

## **How to Be a YNPN-TC brand Ambassador**

- YNPN-TC Brand Guidelines and Materials are available on the [Wiki](#)
- Consider how you can connect YNPN-TC to your personal network and brand
- We will have further lessons about the YNPN-TC brand at future meeting, but see handout for basics

## **Straggles**

- Committees will vote on Straggles in February, full board will vote on the Straggles in March
- Goals should be SMART Goals

## **Strategic Plan Discussion ([text](#) or [PDF](#))**

- Review the plan and think of how you want to participate in making the plan come to life
- **Bonus reading:**
  - [Strategic planning retreat summary](#) (the conversation that built into the plan)
  - [Contextual synthesis](#) (summary of YNPN's history and current activities)
  - [Background on the method our facilitator used](#)
  - [Full Folder](#)

## **Budget Discussion**

- Look at approved [2018 budget](#)

## **Officer & Chair Updates (Written updates here)**

- Chair & Vice Chair
  - Next Board Meeting: Thursday, February 1 at MCN
  - Reminder - Please connect directly with Sarah & Cole if you want to talk about Board Giving
- Treasurer
  - No update
- Secretary
  - Check your information on the [Board Roster](#) to make sure it is correct
- Volunteer Manager
  - No update
- National Liaison
  - Register for the YNPN Leaders Site: <http://leaders.ynpn.org/register>
  - This is where you can find resources, history, affiliation information, upcoming national events, etc.
- Membership
  - Member survey is open! We'll share results at the February meeting.

- Communications
  - New: [Brand ambassador board training](#)
  - New boardies: Remember to send your bio and photo to Kristin! ([kristin.k.skaar@gmail.com](mailto:kristin.k.skaar@gmail.com))
  - Like/follow @YNPNTC on Facebook, Instagram, and Twitter; and join the LinkedIn group. If you aren't on one of these, now's a great time. Talk to Ruth to get set up
  - The first 2018 MemComm meeting is Tuesday, 1/23 from 6-7:30 at Common Roots Cafe. At that meeting, we'll confirm the day of the month for future meetings -- historically the 4th Tuesday.
- Governance
  - No update
- Programming
  - If you have programming ideas for 2018, share with Kristin! Meetings will be the 3rd Thursday each month at Habitat for Humanity of Minnesota.
- EYLI Leadership Institute
  - No update

### **Recent & Upcoming Programs**

- **Previous**
  - December: Ugly Sweater Party
- **Upcoming**
  - January: Dance/Movement