



**YNPN-TC Board Meeting**

November 7, 2019

5:30 pm – 7:30 pm

<b>Attendance: 9-4</b>					
	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Biftu Takele	X		Matt Boston		X
Cate McKay		X	Paul Johnson	X	
Dan Frankenfeld		X	Ruth Hamberg	X	
Emily Pyle	X		Tess Montgomery		X
Kelsey Parsons	X				
Ken Lawrence	X				
Kevin Bruins	X				
Kristin Skaar	X				
Laura Daugherty	X				

**Minutes**

In attendance: Biftu, Kristin, Ruth, Kevin, Kelsey, Emily, Ken, Laura, Paul

MVV: If our organization had unlimited money and resources to go towards our activities and services, what would we do?

5:45 pm – Ruth discusses the recent changes in leadership at the national level of YNPN. The executive director is no longer in the role after funding cuts.

5:55 pm – Paul begins a discussion on the next steps of the IDI assessment. He asks if anyone has thoughts or reflections on how we want to communicate to our members about our growth on the spectrum. There is some disagree as to how transparent we should be with our progress. The goal is to discover what we want to operationalize with our IDI journeys. We agree that February will be the target month to communicate. We

will have a deeper discussion in December on how to implement this operationally. Paul, Ruth and Biftu will work on a proposal for December.

6:20 pm – We begin discussion of the board elections for 2020. The board goes over procedures for voting. First, Laura and Dan are running for chair. Each gives a statement to the board and the board takes time to ask them questions. Laura and Dan leave the room and the remaining board members discuss their campaigns for board chair. The board approves Laura as board chair. Biftu, Kristin and Emily give their statements for their Vice-Chair position. The board approves Biftu as board Vice-Chair. Cate and Tess are running for programming co-chair. Tess is absent and Cate is calling in. The board approves Tess and Cate as programming co-chairs. Kelsey, Ruth, Paul and Dan are running for governance co-chairs. Kelsey and Paul are elected as governance committee co-chairs. Membership co-chair position are open as nobody is running for either role. The only person running for a communications co-chair position is Emily. Emily gives a statement to the board. The board approves Emily as communications co-chair. The Secretary position is open as nobody is running for the role. Ruth is the only person running for Treasurer. The board approves as Treasurer. Kevin is the only person running for Volunteer Manager. The board approves Kevin as the Volunteer Manager. Kristin is the only person running for Development Manager. The board approves Kristin as Development Manager. Dan is the only person running for National Liaison.

## Agenda

November 7, 2019

5:30-7:30 p.m.

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Meeting Location	Post-Meeting Location
Arc Minnesota 2446 University Ave W, St Paul, MN 55114	TBD

Absentees:

Attendees:

Welcome!

**Welcome - MVV Activity (Kristin) (10 minutes) 5:30 pm**

**Consent Agenda - (5 minutes) 5:40 pm**

- Vote on [October Meeting Minutes](#)
- Ruth is working with the National Chapter Support contact (non-Bruins Kevin) to create a network-wide Slack channel with potential launch in late 2019; [working files here](#); we are drawing on the YNPN-TC Facebook group process as a template

Committee Check-in - Read Ahead of Meeting

*What's one thing you're excited about in the last month, and what's one thing you could use help with from the board?*

- **MemComm**
  - Excited about:
  - Need help with:
- **ComComm**
  - Excited about: Our communications campaign in January!
  - Need help with: More board engagement with our communications. Share, retweet, volunteer, engage!!
- **GovComm**
  - Excited about: Elections Task Force! If you have ideas about board orientation, please share with GovComm and future chair/vice-chair!
  - Need help with:
    - please schedule a small group IDI session before the December board meeting!
    - please submit your position description revisions/edits to Dan by 11/22 and we will review before final interviews for Elections Task Force
- **ProComm**
  - Excited about: The success of our most recent events
  - Need help with: Planning for ugly sweatshirt/cafe conversations
- **EYLI**
  - Excited about: Momentum is building for 2020 cohort
  - Need help with: Answering their questions
- **Volunteer Manager**

**National Update - (10 minutes) - Ruth 5:55pm**

**IDI - (10 minutes) - Paul - 6:05pm**

## **Elections - (80 minutes) - Kevin/Laura - 6:05pm**

*Section 6. Quorum and Voting.* The presence of a majority of the Directors then in office shall constitute a quorum of the Board for the transaction of business. Once a quorum is established, a majority of the Directors present at the meeting may take action.

### Board statements

- Board Chair
- Vice Chair
- Programming Chair
- Governance Chair
- Membership Chair
- Communications Chair
- Secretary
- Treasurer
- Volunteer Manager
- Development Manager
- National Liaison
- Leadership Institute Liaison

## **Official Business & Wrap-Up - (5 minutes) - Kevin 7:25pm**

**Officer & Chair Updates (Written updates here - read ahead of time and bring any questions you may have)**

- Chair & Vice Chair
  - **Next Board Meeting:** Thursday, December 5 2019. **MVV Activity: Kelsey** on deck
  - Chair/Vice Chair 1 on 1s- Kevin and Laura will be reaching out to schedule 1 on 1s with each of you.
  - **Reminder** - Please connect directly with Kevin Bruins or Laura Daugherty if you want to talk about Board Giving
  - **Setting Committee Meeting Dates - if you have questions, reach out to Laura / Kevin**
    1. **Set a recurring date / time** of the month

2. **Update Google Calendar** with recurring day / time for the upcoming year
3. **Locations** - central options with tech are best (Wilder has a great free option if you reserve in advance)
4. Send reminder to **Google Group** for your committee a few days before the upcoming meeting

- Treasurer
  - [Up-to-date budget](#)
  - [Fiscal '19-'20 Budget Breakdown](#)
  - [Updated 2019 YNPN Development Plan](#)
- Secretary
  - Check your information on the [Board Roster](#) to make sure it is correct
- Volunteer Manager
  - No update
- National Liaison
  - Register for the YNPN Leaders Site: <http://leaders.ynpn.org/register>
  - [You can read the full YNPN National strategic plan here](#)
  - This is where you can find resources, history, affiliation information, upcoming national events, etc.
- Membership
  - Membership engagement and board roles in engagement/outreach.
- Communications
  - Like/follow @YNPNTC on Facebook, Instagram, and Twitter; and join the LinkedIn group. If you aren't on one of these, now's a great time.
- Governance
  - Gmail infrastructure volunteer access agreement is in progress
  - IDI update: debriefs are happening and small groups will set up meetings at least quarterly
  -
- Programming
  - Creating Peer-mentor/YNPN slack channel??
  - Peer mentor kick off was AWESOME
  - 5 MIH update

- EYLI Leadership Institute
  - Planning Meeting this Sunday

### Recent & Upcoming Programs

- **Previous**
  - IDEA Panel
  - Peer Mentor Kick off
  - 5 MIH
- **Upcoming**
  - Ugly Sweatshirt
  - Cafe conversations

### MVV Assignments

Month	Mission/Vision/Values
January	Kevin Bruins
February	Laura Daugherty
March	Kayla Farhang
April	Ruth Hamberg
May	Nicole Lovold-Egar
June	Ken Lawrence
July	Dan Frankenfeld
August	Biftu Takele
September	Cate McKay
October	Kristin Skaar
November	Tess Montgomery
December	Kelsey Parsons

<https://drive.google.com/file/d/1Hv72AUuu4MaQ2JQMyYDFj2P8ufLMx9Dx/view?usp=sharing>