



YNPN-TC Board Meeting

April 2, 2020
5:30pm – 7:30pm

<u>Attendance: 18-3</u>					
	Present	Absent		Present	Absent
Alishia Wright	X		Kevin Bruins	X	
Alyssa Whalon	X		Kristin Skaar	X	
Arwen Tag	X		Laura Reller	X	
Audra Weigand	X		Molly Budke	X	
Biftu Takele	X		Nora Henle	X	
Cate McKay	X		Paul Johnson	X	
Dan Frankenfeld	X		Rachel Garaghty	X	
Emily Pyle	X		Ruth Hamberg		X
Jillian Theuer	X		Tess Montgomery		X
Keliah Perkins		X	Xavier Vazquez	X	
Kelsey Parsons	X				

Minutes:

5:35pm – Board convened

Mission/Vision/Values– Xavier led a core values activity.

5:45PM – Consent Agenda:

The Board voted on March’s meeting minutes. The March meeting minutes have been passed.

5:46 - Committee check-in:

Café Conversations will be held virtually this year on April 18.

Emily and Arwen provided an update on the new communications Google form that can be used for all event and programming communication needs. This document will ensure that communications can plan with enough time for events and be more mindful about when and how we send communications. If you have any suggestions for the form, contact Emily and Arwen.

6PM – RFP Discussion:

Biftu walked through the RFP form that was created by a handful of boardies. The RFP is an ask to members to vet what kinds of programs they would like to see. This will be an open call for any kind of project that can be tied with YNPN branding.

Board members discussed the RFP and suggested adding a short answer word count in Google forms and add an option to upload additional documentation.

6:10PM GovComm Updates:

Kelsey and Paul provided an update on GovComm activities.

There will be a professional training opportunity for board members focused around one of the following topics: Project management, essentialism, meeting and training facilitation and conflict management/effective communications. Board members filled out a google form ranking their choices.

Board members should make sure to fill out or update the Doodle polls to find dates for the professional development opportunity and to find a strategic planning retreat date.

IDI affinity groups will be in May – groups can pick up where the discussion left off last time or reach out to Paul for topic suggestions.

June, August and October board meetings will include the 90 minutes IDI board discussions.

6:26PM Budget Discussion and Vote:

Laura presented the updated budget. Ruth worked with committee chairs on committee allocations and made updates since the last board meeting. The budget will be revisited after the first quarter to see where expenses and revenues are at considering recent events.

Board members discussed the revised budget and voted. The budget has been approved.

6:38PM YNPN in Time of Corona Discussion:

Board members had the opportunity to discuss the COVID pandemic and how it's impacting YNPN.

Communications is working on a one pager of links consisting for job searching, community engagement opportunities and anything fun/distracting from current heavy events to share out with the YNPN community. If you have any suggestions or ideas, let Emily and Arwen know.

YNPN is currently trying to provide helpful professional content for its members during this time and building online communities for members to feel connected. Boardies will be taking over instagram each week—contact Emily if interested. Kristin is hosting lunch chats with the Facebook group also.

7:00PM Board Convened

Mission/Vision/Values OR Board Building- (15 minutes) 5:30 pm

- [MVV Activity](#) – Xavier

Consent Agenda - (1 minutes) 5:45 pm

- Vote on [March Meeting Minutes](#)

Committee Check-in - Read Ahead of Meeting

What's one thing you're excited about in the last month, and what's one thing you could use help with from the board?

- **MemComm**
 - Excited about: Has made a look at calendar that outlines all of our projects/tasks, whose doing what, when we'll start and hopefully end them.
 - Need help with: If people could still think about what it means to be a YNPN member and how we could include this definition/idea in the membership packets
- **CommComm**
 - Excited about: New digital content and new blog editors!
 - Need help with: Send us your headshot and bios for the website! Share out anything that you see on social media!
- **GovComm**
 - Excited about: Retreat planning, as long as we can get back outside eventually!
 - Need help with: Landing on a training topic for board development. What do you think is the board's most pressing need?
- **ProComm**
 - Excited about:
 - Need help with:
- **EYLI**
 - Excited about:
 - Need help with:

New Comms workflow! (5 min) - Emily / Arwen 5:45 pm

- [Google form!](#)

RFP Discussion & Vote (10 minutes) - Biftu 5:50 pm

- [RFP DRAFT FOR VOTE](#)

GovComm Updates (20 minutes) - Kelsey / Paul 6:00 pm

- Collecting preferences for a Board professional development training topic
- Giving context about the mid-year retreat and PD training, and reminding people to fill out doodles for their availability
- Collect feedback about potential location for mid-year retreat

Budget Discussion (35 minutes) - Ruth / Laura 6:20 pm

- [Budget for vote](#)
- [New reimbursement form](#)
- [Monthly dashboard](#)

REMINDER LINKS - Budget resources for committees

- [Committee expenses](#) - now all in one place! Co-chairs, please add your **budgeted** expenses, adding up to the totals in our organizational budget (once approved). We will look at **actual** expenses later
- Reimbursement form [responses](#) allow you to see submitted expenses as early as possible
- Quickbooks report shows the expenses once they are reimbursed

YNPN in the time of Corona - space for discussion - Laura / Biftu 6:55 pm

Official Business & Wrap-Up (5 Minutes) - Laura 7:20 pm

- Anything New?
- Anyone on the job hunt?

Recent & Upcoming Programs

- **April** - Digital Cafe Conversations