

October 6, 2021

Dear 

**Re: Request for Access to Information under Part 2 of The Freedom of Information and Protection of Privacy Act: [Our File Number 21-065, 066, 068 to 071, 073 to 076 and 078 to 081]**

On July 28, August 3 and 6, 2021, Manitoba Infrastructure (MI) received your application for access under The Freedom of Information and Protection of Privacy Act (FIPPA) requesting the following:

*"From the Department's 2021/22 Committee of Supply Book, from section "A" - Department Budget and Expenditures" copy of note 4 "Summary Budget with Variance Explanations including the OREs"*

*From the Department's 2021/22 Committee of Supply Book, from section "A - Department Budget and Expenditures" copy of note 7 "List of Major Grants / Grant Programs"*

*From the Department's 2021/22 Committee of Supply Book, from section "A - Department Budget and Expenditures" copy of note 8 "List of major contracts"*

*From the Department's 2021/22 Committee of Supply Book, from section "A - Department Budget and Expenditures" copy of note 10 "Department Revenue Summary with Variance Explanation"*

*From the Department's 2021/22 Committee of Supply Book, from section "B - Human Resources" copy of note "Departmental Organizational Chart"*

*From the Department's 2021/22 Committee of Supply Book, from section "B - Human Resources" copy of note 2 "Staffing Overview"*

*From the Department's 2021/22 Committee of Supply Book, from section "C - Other Ministry Issues" copy of note 2 "Highway Carryover"*

*From the Department's 2021/22 Committee of Supply Book, from section "C - Other Ministry Issues" copy of note 1 "Department Restructure"*

*From the Department's 2021/22 Committee of Supply Book, from section "B - Human Resources" copy of note 7 "Summary of total department retirements and terminations"*

*From the Department's 2021/22 Committee of Supply Book, from section "B - Human resources" copy of note 6 "Vacancies"*

*"From the Department's 2021/22 Committee of Supply Book, from section "C" - Other Ministry Issues" copy of note 8 - "Road Improvements in South Western Region"*

*From the Department's 2021/22 Committee of Supply Book, from section "C" - Other Ministry Issues" copy of note 9 "Rivers Dam"*

*From the Department's 2021/22 Committee of Supply Book, from section "C" - Other Ministry Issues" copy of note 10 "Highways Work in the Snow Lake Area"*

*From the Department's 2021/22 Committee of Supply Book, from section "C" - Other Ministry Issues" copy of note 11 "Northern Airports - Transfer to First Nations"*

I am pleased to respond to your requests for records on behalf of MI.

Access to the records you have requested has been granted in part.

Some information in the records is refused under exceptions to disclosure of FIPPA.

As the records are briefing material for the Minister, some information is refused under s. 23(1)(a)(b)(c)(f) of FIPPA.

Advice, analysis, opinions and proposals are refused under s. 23(1)(a). Consultations and deliberations are refused under s. 23(1)(b). Positions and plans related to negotiations are refused under s. 23(1)(c). Proposed projects and plans are also refused where disclosure could reveal pending policy and budgetary decisions under s. 23(1)(f) of FIPPA.

#### **Advice to a public body**

**23(1)** The head of a public body may refuse to disclose information to an applicant if disclosure could reasonably be expected to reveal

- (a) advice, opinions, proposals, recommendations, analyses or policy options developed by or for the public body or a minister;
- (b) consultations or deliberations involving officers or employees of the public body or a minister;
- (c) positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Manitoba or the public body, or considerations that relate to those
- (f) information, including the proposed plans, policies or projects of a public body, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.

For clarity, below are descriptions of terms used in the records. Human resource information in the records is valid as of March 1, 2021. Financial information is reflective of 2021/22 unless otherwise indicated.

A vacancy means there is no one who is formally appointed to the position. In the event a person is seconded or acting in a position on a temporary basis, the position would still be reflected as a vacancy.

FTE stands for Full Time Equivalent which is measured as 7.25 (or 8.0 depending on the type of work) work hour per day/five days per week for a full fiscal year, and also known as a fulltime position. A vacancy value is the amount of an FTE (or the aggregate FTEs for a branch or division) which are not filled on a permanent basis. It is important to note that FTE and vacancy values in the tables in the Committee of Supply binder are aggregate values and may represent a combination of full and part time positions.

A termination refers to a position that has been vacated, which may include resignations, retirements, disciplinary termination, rejection on probation, contract or term expiration, or death.

If someone has been formally or informally seconded to work for another branch or department, including to respond to the pandemic, their home position, the position to which they are initially assigned will be reflected as filled while the position they temporarily hold on secondment is reflected as vacant.

Subsection 59(1) of FIPPA provides that you may make a complaint about this decision to the Manitoba Ombudsman. You have 60 days from the receipt of this letter to make a complaint on the prescribed form to:

Manitoba Ombudsman  
750 – 500 Portage Avenue  
Winnipeg MB R3C 3X1  
204-982-9130  
1-800-665-0531

If you have any questions or concerns please do not hesitate to contact Karen Iwaszewski (Access and Privacy Coordinator) by phone at (204) 801-0757 or e-mail at [csi@gov.mb.ca](mailto:csi@gov.mb.ca).

Sincerely,

*Original signed by*

Roxane Hutcheson  
Access and Privacy Officer

Enclosure

## Manitoba Infrastructure – Staffing Overview

	<u>2021/22</u>	<u>2020/21</u>	<u>(Decrease)</u>	<u>Expl.</u>
	102.00	102.00		
15-2 Infrastructure Capital Projects	92.70	92.70		
15-3 Technical Services and Operations	1,599.60	1,604.60	(5.00)	1
15-4 Emergency Management	26.00	26.00		
<b>Total</b>	<b>1,820.30</b>	<b>1,825.30</b>	<b>(5.00)</b>	

### Variance Explanation:

1. The decrease of (5.00) is related to regional restructure to maximize resource utilization, increase efficiencies and improve service delivery.

Vacancies (Departmental Non Seasonal)

Fund Center	Vacancy Value	Vacancy Value
Asset Mngmt & Perform	1	1
Boards and Comm	0	0
Capital Planning	11	11
Capital Strgy & Supp	3	3
Category Procurement	5	5
Emerg Strt Pln & Sup	1	1
Engineering Services	80	80
Envir Serv & Consult	8	8
Executive Support	1	1
Finance & Adminstrtn	6	6
Health & Safety	5	5
Hyd Frctst Water Mgmt	7	7
Info Tech and GIS	1	1
Issues Management	0	0
Minister's Salary	1	1
Planning & Support	4	4
Policy, Prog & Regul	9	9
Prepared & Response	2	2
Project Services	52	52
Recovery&Mitigation	2	2
Regional Operations	387.5	387.5
Road Safety	36	35.2
Strategic Plan & Supp	5	5
Tendering & Contracts	3.7	3.7
<b>Total</b>	<b>631.2</b>	<b>630.4</b>