



# Annual General Meeting Agenda

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September 26, 2019; 6:30pm

205-568 Seymour St. and Online via Zoom <https://zoom.us/j/572013920>

**1. Welcome, Acknowledgment of Territory & Call to Order**

**2. Determination of Quorum** *As per bylaw 15 (3), quorum consists of three members.*

*YouthCO members are entitled to vote in this meeting. Members are: 1) current Board members, 2) people who have completed Core Training, or 3) have attended a minimum of three previous Board meetings.*

**3. Introductions**

a. Chair

**MOVED** to appoint Cindy Chen as Chair for the 2019 AGM meeting

b. Minute-taker

**MOVED** to appoint (NAME) as minute taker for the 2019 AGM meeting

**4. Housekeeping Items**

**5. Review and Adoption of AGM Agenda**

**MOVED** to approve the agenda as presented.

**6. Review and Adoption of Minutes from 2018 AGM**

**MOVED** to adopt the minutes of the September 20, 2018 AGM

**7. Reports**

a. **YouthCO Organizational Highlights**

b. **Auditor Report and Q & A**

**MOVED** to accept the Audited Financial Statements and Auditor's Report for the 2018-2019 fiscal year as presented.

## 8. New Business

### a. Appointment of Auditor

**MOVED** to appoint Reid Hurst Nagy, Chartered Professional Accountants to complete the audit for fiscal year ending March 31, 2020.

### b. Proposed changes to the YouthCO bylaws

**MOVED** to accept the following bylaw changes:

- Exchange one of the reserved seats for youth aged 18 – 21 to become a seat reserved for Indigenous youth
  - The effect of this bylaw change is to reduce the number of seats reserved for younger youth from two to one.
- Permit remuneration for directors who are living with HIV and/or Hep C and/or are Indigenous:
  - YouthCO is not required to remunerate directors, but may do so based on financial capacity of the organization
- Merge two sections into Part 3 - Meetings (previously part 3– Meetings of directors and Part 4 – Proceeding at general meetings)
- Formalize the practice that prohibits staff from being members or directors of the Society
- Replacement of mail to include email
- Language and format changes to increase accessibility and readability:
  - Add subheadings
  - Shorten sentences
  - Change the order of existing provisions to group by subheading

### c. Shared Leadership Update

## 9. Election of YouthCO Board of Directors

*At YouthCO, the Board of Directors manages YouthCO's Executive Director, sets the strategic direction of the organization, and supports governance functions like financial stewardship, external advocacy, policy development and fundraising. Elections take place by acclamation or by ballot.*

- Directors are elected for a two year term that ends on the completion of the second AGM. The term of directors elected in 2019 will end with the AGM in 2021.
- People aged 18 to 29 years old at the time of the AGM are eligible for election. Directors who will turn 30 within their two year term may be appointed to the Board and may complete their term.
- Two director positions are reserved for youth living with HIV and/or Hep C. If no director shares that they are living with HIV and/or Hep C, two positions will be held vacant.
- Our current bylaws also state that two director positions are reserved for youth aged 18, 19, 20, or 21. If no Board member is within this age range, two positions will be held vacant. **At this AGM, the Board is proposing changes to our bylaws that reserve only one seat for a youth aged 18, 19, 20, or 21.**

- **At this AGM, the Board is proposing changes to our bylaws that reserve one seat for an Indigenous youth.** If no Board member is within this age range, one position will be held vacant.
- The maximum number of directors is 12.
- No director can be remunerated for being or acting as a director. **At this AGM, the Board is proposing changes to our bylaws that will allow (but not require) YouthCO to remunerate youth living with HIV and/or Hep C, and youth who are Indigenous who participate in the Board.**

MOVED to appoint (two people) as scrutineers to observe the ballot process.

MOVED to accept the nominations of (list people) to run for the YouthCO Board of Directors.

MOVED to accept the election of (list people) as new YouthCO Directors (board members).

#### 10. Close of Meeting

MOVED to adjourn the meeting.