



Education

Box 2703, Whitehorse, Yukon Y1A 2C6

July 30, 2014

**HAND DELIVERED**

Watson Lake Bus Lines Ltd.  
(o/a Takhini Transport)  
9 Lindeman Road  
Whitehorse, YT Y1A 5Z7

Dear [REDACTED] 25(1) & 25(2)(d)

**RE: School Bus Services – Whitehorse, Yukon (C00018827) - Breach of Contract and Notice to Rectify Deficiencies**

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Further to the letter sent on August 15, 2013 by Government of Yukon ("YG"), we are writing to notify you that Watson Lake Bus Lines Ltd., operating as Takhini Transport has again failed to meet a number of terms in the School Bus Services – Whitehorse, Yukon contract (the "Contract") and is in breach of contract.

In particular, Watson Lake Bus Lines Ltd. has failed to meet the following terms of the Contract:

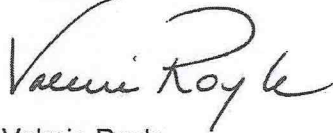
- failed to meet COR certification requirements by June 30, 2014 pursuant to Section 3: Contract Specifications, Section 20;
- failed to have the school buses serviced and repaired by a certified truck and transport/bus mechanic pursuant to Section 3: Contract Specifications, Section 10;
- failed to provide proof of compliance or documentation required under Section 3: Contract Specifications, Section 21, in particular, Takhini Transport has failed to provide proof of:
  - a. RCMP checks for 8 drivers;
  - b. First Aid certificates for 15 drivers;
  - c. Defensive Driving for 23 drivers;
  - d. Smart Driver for School Bus Training for 21 drivers;
  - e. Yukon Driver Examiner Road Test for 11 drivers; and
  - f. Assertive Discipline training for 13 drivers;
- failed to provide proof of compliance or documentation required under Section 3: Contract Specifications, Section 27, in particular, Takhini Transport has failed to provide proof of:
  - Driver Abstract for 7 drivers

The above deficiencies are substantial and their rectification important to ensuring the safety of children to and from the commute to school.

YG requests that these deficiencies be rectified as soon as possible or at the latest **by August 21, 2014**. If these breaches/deficiencies are not rectified by this date, YG will be forced to take further action, including, but not limited to termination of the contract. We will require a response within seven days of receipt of this letter.

Thank you for your cooperation in this matter and please feel free to contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Valerie Royle". The signature is fluid and cursive, with a large initial "V" and a stylized "R".

Valerie Royle  
Deputy Minister